

**U. T. ADMINISTRATION OF DAMAN & DIU**  
**OFFICE OF BLOCK DEVELOPMENT OFFICE, DIU**

No. BDO/DIU/NRLM/2019-20/ 162

Dated: 31/09/2019

Filling up vacancies in DRDA on Short Term Contract Basis in UT of Daman and Diu

**WALK-IN-INTERVIEW (ON CONTRACT BASIS)**

Eligible candidates who fulfill the conditions mentioned below for the under mentioned post which are to be filled on SHORT TERM CONTRACT BASIS may submit their application in prescribed format giving full Bio-data (Including Name, Address, Age, Date of Birth, Education and Professional Qualifications, Experience, Contact No. if any) along with one set of self-attested photocopies of all academic qualifications/testimonials/experience certificates and one passport size photographs affixed on application along with all required original certificates on date 16/09/2019 between 08:00am to 10:00am in the office of the Collectorate, Diu

**The Walk in Interview will be conducted on Date 16/09/2019 at 10:00 am.**

Sr. No	Name of the Post	No. of Post	Educational Qualifications	Experience	Salary per month	Age Limit
1	Block Programme Manager	01	Post Graduate degree or diploma	2+years post qualification relevant experience	35,000/-	35
2	Cluster Coordinator	01	Minimum Graduate	1+year	21,000/-	30
3	MIS Coordinator Cum Accountant	01	Graduate, proficiency in data entry, Computer MS Office work and /or knowledge of tally, accounting and other accounting software	3+years	18,000/-	30

**Note:**

1. Any Indian citizen can apply for the post, however applicant having domicile of Daman and Diu shall be given preference in accordance with O.M No 1-1-87-CS/PF/2823 dated 16.12.2013 subject to him/her producing Domicile Certificate issued by the Mamlatdar, Daman/Diu.
2. The candidate found eligible shall be interviewed at the office of the Collector, Collectorate, Diu.
3. The candidates should also bring all the original certificates of Educational/Professional Qualifications Experience (if any), Proof of age etc at the time of the interview.
4. The candidate will be appointed on Short Term Contract basis as per the requirement of UT Administration of Daman and Diu subject to vacancies.
5. Reservation, relaxation of age limit and other concession will be provided in accordance with the orders issued by the Central Government from time to time in this regard.
6. The Selected Candidate will not have any right or claim for regularization against the regular/permanent vacancies.
7. The advertisement along with the application can be downloaded from the official website [www.diu.gov.in](http://www.diu.gov.in)
8. The applicants are requested to log in to [www.diu.gov.in](http://www.diu.gov.in) for further updates. No personal letters will be issued for interview process.
9. Applicants working with NGOs/COS/VOS in the field of capacity building or Social Mobilization are eligible to apply.

  
(C.D. VAJA)  
Block Development Officer,  
Diu

To,

1. All Head of Offices, Diu for Information and wide Publicity.
2. The NIC Diu to upload the same on official website of UT Administration of Daman and Diu.