

**U. T Administration of Daman & Diu,  
Directorate of Education,  
Rashtriya Madhyamik Shiksha Abhiyan Society,  
Education Office, Collectorate, Diu.**

No. EDN/RMSA/Diu/Staff/2014-15/85

Date:- 07 / 11 /2014.

**Walk – In – Interview**

Education Office, Collectorate, Diu is conducting Walk-In-Interview for the post of Office Clerk and Lab. Cum Library Attendants under Rashtriya Madhyamik Shiksha Abhiyan Society for Diu district purely on Short Term Contractual Basis till April – 2015. Walk–In–Interview for Office Clerk and Lab. cum Library Attendant is scheduled on **25/11/2014** at **9:00 AM** at Collector Chamber, Collectorate, Diu. Candidates applying for the post of office Clerk to remain present for computer typing test on **25/11/2014** at **8:30 AM** at Govt. Higher Secondary School, Diu.

Sr. No.	Name of Post & Fixed Salary per month	Subject	Number of post	Age Limit	Minimum Education Qualification	Remarks
1.	Office Clerk Rs. 12, 000 /-	--	02	<i>Not Exceeding 30 Years (age relaxation for SC/ST/ OBC as per rules)</i>	(i) 12 <sup>th</sup> Pass or equivalent qualification from recognized Board or University (ii) Skill Test Norms on Computer: Certificate of Computer Course of atleast 6 months & Typing Speed @ 35 W. P. M	Domicile of Daman & Diu shall be given weightage
2.	Lab. cum Library Attendants Rs. 12, 000 /-	--	02		12 <sup>th</sup> (HSC) Science passed or equivalent with minimum 50% marks	

The eligible candidate may appear for the Walk – In – Interview on above mentioned Date, Time and venue with an application. Details in application should be given Full Name, Address, Date of Birth, Educational Qualification, Experience, contact No., E-mail Id, etc. along with certified copies of their Education Qualification also with original of all Education Qualification, Experience Certificate (if any), Domicile Certificate issued by Mamlatdar, Daman & Diu. Two recent Passport size photograph attached by Gazetted Officer on the application and enclose another photograph with application form. .

**Note:-**

1. The above posts are purely on contractual basis; the selected candidates will not have any right to claim for permanent post in future.
2. Candidate who do not possess pre – requisite Qualification need not apply.
3. No TA / DA shall be paid to the candidates for appearing for the said Interview
4. Details & application form available on the website: [www.diu.gov.in](http://www.diu.gov.in)

  
(C. B. Patel)

**ADE / Dist. Project Coordinator (RMSA),  
DIU**

Rashtriya Madhyamik Shiksha Abhiyan, Diu

Walk-In-Interview

APPLICATION FOR THE POST OF: \_\_\_\_\_

Paste Recent  
Passport Size  
Photograph

1) FULL NAME OF THE APPLICAT (IN CAPITAL LETTER):

\_\_\_\_\_

2) Date of Birth(DD/MM/YY): \_\_\_\_\_

3) SEX: Male / Female / Other

4) Caste (SC/ST/OBC/Gen.): \_\_\_\_\_

5) Age ( as on 25/11/2014): Years \_\_\_\_\_ Months \_\_\_\_\_ Days \_\_\_\_\_

6) Address for Communication: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

7) Contact No. \_\_\_\_\_

8) Certified Typing Speed \_\_\_\_\_ (W.P.M) (if applicable)

9) Education Qualification:

Sr. No.	Name of Exam.	Name of University/Board	Year of Passing	Total Marks	Marks Obtained	% of marks	Division / Grade

10) Experience Details:

Sr. No.	Name of Institute/ Organization	Designation	Date of joining	Date of Leaving	Duration of Years & Months

11) Enclosed Documents: (✓ if enclosed)	YES	NO
1) Leaving Certificate	<input type="checkbox"/>	<input type="checkbox"/>
2) Domicile Certificate	<input type="checkbox"/>	<input type="checkbox"/>
3) Caste Certificate	<input type="checkbox"/>	<input type="checkbox"/>
4) S.S.C Marksheet	<input type="checkbox"/>	<input type="checkbox"/>
5) H.S.C Marksheet	<input type="checkbox"/>	<input type="checkbox"/>
6) Graduation Marksheet (if any)	<input type="checkbox"/>	<input type="checkbox"/>
7) Experience Certificate	<input type="checkbox"/>	<input type="checkbox"/>
8) Computer Course Certificate	<input type="checkbox"/>	<input type="checkbox"/>
9) Typing Speed Certificate	<input type="checkbox"/>	<input type="checkbox"/>

Date:

Place:

\_\_\_\_\_  
Signature of Applicant