

CITIZEN CHARTER OF TECHNICAL TRAINING INSTITUTE, DIU.

TECHNICAL EDUCATION

1. NAME OF INSTITUTE:- TECHNICAL TRAINING INSTITUTE, DIU
2. ADDRESS :- FORT ROAD, NEAR P.W.D. OFFICE, DIU
3. TELEPHONE No.:- (02875) 252251.
4. HEAD OF THE OFFICE :- SHRI M. B. KAMALIA, VICE PRINCIPAL.
MOBILE NO. 9925543427.
5. E- MAIL ID:- gttidu@yahoo.com
6. STAFF POSITION:-

Sr. No.	Name of Person with Designation
1	Shri P.A. Thakkar, Vocational Teacher.
2	Shri A. R. CHARANIA. Asst. Lecturer in Engg.
3	Shri S. S. SOLANKI Asst. Lecturer in Engg.
4	Shri H. M. CHAUHAN, Instructor
5	Shri K.B. Bamania, Accountant.
6	Shri A. V. Vaishya, Laboratory Technician Gr.I
7	Shri J. B. Goswami, L.D.C.
8	Smt. P. B. Solanki, Multi Tasking Staff - Peon

7. ENROLLMENT OF TECHNICAL STREAM:

YEAR	STD.VIII	STD.IX	STD.X	TOTAL
2009 - 2010	112	81	84	277
2010 - 2011	110	98	80	288
2011 - 2012	93	95	97	285
2012 - 2013	0	89	91	180
2013 - 2014	0	116	80	196

8. ENROLLEMENT OF STUDENTS IN VOCATIONAL STREAM:

YEAR	STD. XI	STD. XII	TOTAL
2009 - 2010	21	12	33
2010 - 2011	25	21	46
2011 - 2012	27	24	51
2012 - 2013	27	25	52
2013 - 2014	26	26	52

9. SERVICES RENDERED IN THE TECHNICAL TRAINING INSTITUTE, DIU

Sr. No.	Services/facilities rendered	Process for Collection	Time Limit for Disposal	To whom to contact
01	Submission of Post Metric Scholarship to SC/ST	TTI - Diu	Up to 31 st August of the academic year	Asstt. Director of Education, Daman
02	Identification of the photograph on application for various purpose.	TTI - Diu	Immediately during office hours	Vice Principal TTI - Diu
03	Issue of school Leaving Certificate	TTI - Diu	Within 24 hours	Vice Principal TTI - Diu
04	Correction/Change in the name, date of birth etc. in the General Register of School.	Application from parent with required affidavit through TTI - Diu	Within a week	Education Officer, Diu
05	Verification of S.L.C. for engagement appointment for job by companies etc. before appointment	TTI - Diu	Within 02 days.	Vice Principal TTI - Diu
06	Issue of Bonafied / Character Certificate	TTI - Diu	Within 24 hours	Vice Principal TTI - Diu

**Vice Principal,
Technical Training Institute, Diu.**

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3. TELEPHONE No.:- (02875) 252251.
4. HEAD OF THE OFFICE :- Shri M. B. Kamalia, Vice Principal.
Mob. 9925543427.
5. E' MAIL ID:- gttidiu@yahoo.com

Following services are rendered in the Technical Training Institute, Diu.

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(M.B.KAMALIA)
VICE PRINCIPAL,
GOVT. TECHNICAL TRAINING INSTITUTE,
DIU.