

**MINUTES OF MEETING FOR NAVY WEEK CELEBRATION, HELD ON 09-12-2014
AT 12:30 P.M. IN THE CHAMBER OF THE DEPUTY COLLECTOR, DIU.**

Following Officers remained present :-

1. Shri Tanvir Ahmed, Dy. Collector, Diu.
2. Shri D.S. Prabhakar, Executive Engineer, PWD, Diu.
3. Smt. Gauriben, Superintendent, Collectorate, Diu.
4. Shri Shantilal Jadav, PSI, Police Department, Diu.
5. Shri P. K. Solanki, Port Officer, Diu.

At the outset, Shri Tanvir Ahmed, Dy. Collector, Diu welcomed all Officers / Officials who were present in the meeting and briefed that as a part of Navy week celebration, INS "Godavari" and "Delhi" are scheduled to visit at Diu Port anchorage on 10-12-2014. The said Ship will be open to the civilian populace and school children on 10-12-2014 from 10:00 A.M. to 3:00 P.M. The following points were discussed and arrangements to be made are as under:

1) VISIT TO INS "GODAVARI" AT DIU PORT ANCHORAGE :-

Visit to INS "Godavari" at anchorage of Diu Port in sea by nominated persons shall start from 10:00 A.M. on 11-12-2014 from Diu Port Jetty under the supervision of Naval Officers for safety and security of the people. Boats shall be provided by the Port Officer, Diu and safety arrangements such as Life Jackets, Life Guards, Divers, Swimmers, etc. shall be made and ensured by Indian Naval Officers. Arrangements at Diu Jetty will be handled by SDPO/ Port Officer and safety arrangements in sea voyage shall be handled by Officers of Indian Navy. Only Boats having insurance shall be used for visit to ship. List of nominated persons to visit shall be provided by the Port Officer to Commanding Officer, INS Godavari. Record of the visitors shall be kept at jetty and at ship.

The SDPO will provide Coastal Marine Boat for arrangements of Commanding Officer and other Naval Staffs for wreath Ceremony from ship to jetty and back and also for security of visitors through the fishing boats.

**Action: Indian Navy and Port Officer, Diu.
S.D.P.O., Diu.**

2) SECURITY ARRANGEMENTS :-

The adequate Police Personnel should be provided for security arrangements and also proper embarkation and dis-embarkation of visitors at jetty for the functions to be conducted on 10-12-2014 from 9:30 A.M. to 5:00 P.M. by the SDPO, Diu for maintenance of Law and Order for the event.

Action: S.D.P.O., Diu

3) WREATH CEREMONY :-

At 11:00 A.M. on 10-12-2014, Wreath Laying Ceremony will be held at INS Memorial at Khukari by the following dignitaries, viz; (a) The Hon. Collector, Diu (b) Commanding Officer (c) The Supdt. Of Police, Diu (d) The Dy. Collector, Diu (e) The President, DMC, Diu (f) The President, Dist. Panchayat, Diu (g) The CEO/ CO DMC & Dist. Panchayat (h) The Executive Engineer, PWD, Diu. The following arrangements for providing i.e.- Wreath, Flowers, Shamiyana, Chairs, Banners, Water, coldrinks, etc. at the site for the programme will be made by the following Officers.

**Action.: Executive Engineer, PWD, Diu and Information Asst.
Tourism Dept. , Diu.**

4) TRANSPORT ARRANGEMENTS:

The Vehicles of Transport Department, Diu and that of Tourism Department, Diu Staffs of INS Godavari from jetty to Khukari memorial and back through Bus shall be kept as standby and one Innova for Commanding Officer at Jetty.

Action: AMVI, Diu and Tourism Dept., Diu

5) PHOTOGRAPHY / VIDEOGRAPHY :-

The work of Photography / Videography will be carried out during the Navy Week Celebrations on 10-12-2014 as per the programme. Banners for stage & hand bills for publicity shall be arranged by Tourism Department, Diu. Necessary information of the programme to be passed out to the press reporters.

Action: Information Asst. , Tourism Dept., Diu.

6) MEDICAL AND FIRE SAFETY ARRANGEMENTS :-

For any untowards incident during embarkation and dis-embarkation of the visitors on jetty, an Ambulance with required medical staffs and medicines and fire Tender with rescue staffs shall be at Jetty during the entire event.

Action: Health Officer, PHC, Ghoghla and Fire Officer, Diu.

7) ARRANGEMENT OF STUDENTS FOR VISIT INS "GODAVARI".

The Education Officer will submit List of the Students showing age, address for the Standard 11th and 12th and also Diu College, NCC male/ female cadets along with Teacher in each group.

Action: Education Officer, Diu.

8) Liaoning of the Commanding Officer:-

Shri Sukar Anjani, Asst. Supdt. Of Fisheries will liaison with the Commanding Officer and Naval Staffs for wreath ceremony and Diu site visits.

The Dy. Collector, Diu suggested that the list of the Students to be prepared in advance and first batch of the students to be send for visit of Naval Ship. The Public list to be prepared and time period to be informed to them for visit.

This is issued with the approval of the Hon. Collector, Diu.


**(TANVIR AHMED)
DY. COLLECTOR, DIU.**

**No. : 56-14-64/CONF/PORT/2014-15/2603
U.T. Administration of Daman and Diu
Office of the Collector
Diu
Dated; 09/12/2014.**

To,
All Concerned.