

U.T. ADMINISTRATION OF DAMAN & DIU,
ELECTION CELL, COLLECTORATE, DIU.

No. 68-10-2015-16/Elec/VP&DP/1784

Dated: - 02/09/2015

TENDER NOTICE

The Superintendent(G), Collectorate, Diu hereby invites sealed Tender on behalf of the President of India from the Dealers of Stationery articles for the use during the Election of Village & District Panchayat, 2015: -

Sr. No.	Description of items	Rate for Quantity and recommended Brands for 1 Nos.
1.	2.	3.
1.	As per attached Annexure	1 Nos.

TERMS AND CONOITIONS :-

- ❖ The Tender should be submitted in a sealed envelope superscripted as tender for "**Supply of Stationery articles for Election of VP & DP, 2015**".
- ❖ The Final and net rates, including VAT/packing/forwarding charges etc. may be given.
- ❖ The Tenders will have to be submitted in the Collectorate, Diu on or before **15.30 Hrs. on 08th August, 2015** and should be opened on the same day on **16.00 P. M.** in presence of the committee members, if available.
- ❖ The materials will have to be delivered in Collectorate, Diu within 03 days from the date of receipt of supply order.
- ❖ Bill should be submitted in duplicate, Original one should be duly affixed with Revenue Stamp.
- ❖ The dealer should be dealing in tendered items.
- ❖ The Tenderer shall not quote absurd rates or make corrections/over writings in the tender.
- ❖ Any tenders found containing any corrections/over writings shall be liable to be rejected as such.
- ❖ The Right to accept or reject all or any Quotation without assigning any reasons thereof are reserved by the undersigned.



(Smt. G. R. Vadhel)
SUPERINTENDENT(G),
COLLECTORATE, DIU

Copy to :- The DIO, NIC, Diu for upload on govt. website for wide publicity.


To, _____

ANNEXURE - I

GENERAL ELECTION TO THE VILLAGE PANCHAYAT/DISTRICT PANCHAYAT-2015

LIST OF POLLING MATERIALS SUPPLIED TO POLLING PARTIES

Sr. No.	Description of Article	Quantity	Rate for Quantity
1.	2.	3.	4.
	(A) LIST OF POLLING MATERIALS		
1.	Self-Inking pad (Purple) Camel	01 Nos	
2.	Pin Cushion	01 Nos	
3.	Gum Tube Camel	01 Nos	
4.	Fevicol easy Flow medium (100Gm)	01 Nos	
5.	Match Box	1 Cartoon	
6.	Cutter (Natraj Small)	01 Nos	
7.	Torch (Eveready 3 cell)	01 Nos	
8.	Candle (Large Size) Regular size	01 Box	
9.	Carbon Paper Blue	01 Pkt	
10.	Safety Pins (10 piece)	01 Bunch	
11.	Cello Tape (40 Mts)(Kansuee Wonder)	01 Nos	
12.	Plastic bags (Fine Quality)	01 Nos	
13.	Rubber band (Big size)	01 Kg.	
14.	Rubber band (Small Size)	01 Kg.	
15.	Napkin	01 Nos.	
16.	Card Board for Sealing purpose 7 x 5	01 Nos	
17.	C.D. Marker (Camel) Blue, Black, Red	01 Nos.	
18.	Pencil	01 Box	
19.	Eraser	01 Nos	
20.	Sharpener	01 Nos	
21.	Clip File	01 Nos	
22.	Blue Pen (Flair Marathon or Montex)	01 Nos	
23.	Red Pen (Flair Marathon or Montex)	01 Nos	
24.	Black Pen (Flair Marathon or Montex)	01 Nos	
25.	Calculator (Citizen)	01 Nos	
26.	U-Pin Plastic Coated	01 Box	
27.	Kangaro Stapler Pin No.10-1M	01 Box	
28.	Kangaro Stapler	01 Nos	
29.	Lock (Big & Small Size) 10+10	01 Nos	
30.	Steel Glass	01 Nos	
31.	Water Glass	01 Nos	
32.	F/S Xerox Paper (JK Red)	01 Rim	
33.	A / 4 Xerox Paper (JK Red)	01 Rim	
34.	A / 3 Xerox Paper (JK Red)	01 Nos	
35.	Binder	01 Nos	
36.	Sticker paper A4 Size	01Pks	
37.	Lamination paper FS Size	01 Pks	
38.	Drawing Paper Legal Size - White / Pink / Yellow / Blue / Red	01 Sheet each	
39.	Brown Cover 10x12"	01 Nos	
40.	Brown Cover 12x16"	01 Nos	
41.	Brown Cover 7x4"	01 Nos	
42.	Folder File Cover	01 Nos	
43.	Diary With Election Commission Slogan & Symbol (printing and binding)	01 Nos	


(Smt. G. R. Vadhel)
Superintendent(G),
Collectorate, Diu.