

No. DHES/DCD/ESTT/2015-16/488

Office of the Principal

Diu College, Fort Raod,

Diu – 362520 (U.T.)

Date: 03/11/2015

TENDER NOTICE

Sealed tenders are hereby invited by The Principal, Diu College, Diu on behalf of the Diu Higher Education Society, Diu for the SUPPLY OF LIBRARY FURNITURE (mentioned in Annexure – A attached herewith) in Diu College, Diu as per the terms and conditions given below.

Tender documents should be submitted along with Non-refundable tender fees of Rs. 500/- in the form of DD and EMD of Rs. 2750/- in the form of FDR in favour of **The Collector & chairman and Principal & Member Secretary, DHES, Diu.**

- Last date of submission of tender: **16/11/2015 upto 4:00 pm**
- Opening of tender (if possible): **17/11/2015 on 12:00 pm**

Terms and Conditions:

- 1) The rates quoted should be strictly for free door delivery at Diu College.
- 2) The rates should be quoted inclusive of all taxes/charges/levies/etc. No extra charges for packaging, forwarding & insurance, transportation, installation, etc. will be paid in addition to the rates quoted.
- 3) Rates will be valid for the period of 12 months from the date of receipt of the quotation. Item wise L1 shall be considered.
- 4) The rates should be quoted only for items specified in the list of requirement and should be for the items of given special make/manufacture.
- 5) Rates quoted for items other than the required specification/make/manufacture may not be considered.
- 6) The decision of the Principal, Diu College, Diu for acceptance/rejection of any articles supplied including the decision for equivalent specifications, standard and quality etc. of articles shall be final.
- 7) The amount will be paid on receipt of the articles as soon as the bill is passed.
- 8) The items will be supplied within 30 days from the date of receipt of supply order at Diu College, Diu.

- 9) The dealer should be registered with VAT Department and VAT No/CST No must be mentioned in the letter pad or quotation.
- 10) The supplier should be dealing in the tendered/quotation items.
- 11) The tenderers shall fill up the tenders properly and carefully. Rates should be quoted for the particular specification and brand only. Substitute tender will not be accepted.
- 12) The suppliers shall not quote absurd rates or make corrections/over writing in the quotation. Bids with absurd rates or over writing/corrections shall be rejected summarily.
- 13) The rates quoted by the supplier must be legible and clearly indicated. Rates must be quoted in quotation form only.
- 14) The items which are not found satisfactory and in accordance to the specifications/brand will be returned and to be replaced at the supplier's own cost. Failing to do, Supply Order will be cancelled and the EMD amount shall be forfeited as well as in future the said supplier will not be eligible for any supply to this department.
- 15) Where specifications/make/manufacture is not specified by this office, the rates should be quoted only for the 1st class and standard quality. The tenderers should give the guaranty/warranty for the period of not less than one year from the date of installation against any manufacturing defect.
- 16) Successful tenderer should be required to submit the Security Deposit of the amount equal to 10 % of total value in the form of FDR in favour of **“The Collector & Chairman and Principal & Member Secretary, DHES, Diu”**.
- 17) All rights to reject any or all tenders are reserved with the undersigned.



(Pradeep Wahule, IFS)

DCF, Daman & Diu and

Principal (I/c), Diu College, Diu.

✓ Copy to: The DIO, NIC, Diu with request to upload in website

ANNEXURE – A

LIST OF ITEMS – TENDER FORM

Sr. No.	Item Description	Quantity	Rate per Unit	Total Cost
1	<p>Library Periodical/Magazine Rack (Plywood/Wooden) Length: 850 mm Height: 1910 mm Width: 405 mm Compartments: 15 Size of Compartment: 265 x 345 mm 18 mm thick ply/plank Polished and Laminated with sunmica Shall be fitted with display shelf having handle cum label holder</p>	2 Nos.		
2	<p>Library Catalogue Cabinet with Card Tray (Plywood/Wooden) Length: 560 mm Height: 455 mm Width: 455 mm 20 mm thick Ply/Plank External Trays: 12 made from 12 mm thick ply with handle and label holder. Size of Tray: 155 x 100 x 430 mm A brass rod of 5 mm thick in diameter shall fitted right through the entre of each tray to lock up the cards. Finishing: Wooden Polish</p>	1 Nos.		

I/We hereby accept the terms and conditions mentioned in tender notice

(Seal & Signature of Tenderer)