

**U.T ADMINISTRATION OF DAMAN & DIU
DIU HIGHER EDUCATION SOCIETY,
OFFICE OF THE PRINCIPAL,
DIU COLLEGE - DIU.**

No. DHES/DCD/Estt./2014-15/746

Date: 15/12/2014

E - TENDER NOTICE

Sealed tenders are hereby invited by the Principal, Diu College - Diu on behalf of the Diu Higher Education Society, Diu, for supply of computer/peripheral as stated below as per the terms and condition stipulated attached herewith.

Tender documents should be submitted along with non-refundable tender fees of Rs. 1000/- in the form of DD, in favour of **Collector & Chairman, Principal & Member Secretary, DHES, Diu** and refundable E.M.D. Rs. 40,143/- of the total cost of supply items in the form of FDR in favour of **Collector & Chairman, Principal & Member Secretary, DHES, Diu.**

Download of Tender documents online.	: - 08/01/2015 up to 12:00 pm
Last date & Time for the receipt of Price Bid on	: - 08/01/2015 up to 3:00 pm
Last date & Time for receipt of Technical Bids on	: - 15/01/2015 up to 12:00 pm
Technical Stage Bid opening date on	: - 15/01/2015 at 03:00 pm
Online Opening of Price Bid on	: - 15/01/2015 at 03:30 pm (if possible)

Computer Devices

Sr. No.	Computer/ Peripheral	Configuration/Specification	Qty.
1	All in One Computer	<p>All in One Desktop Branded: (HP/Lenovo/Dell/Sony/Samsung)</p> <p>RAM: 8GB DDR3 Hard Disk: 500GB HDD CPU: Intel Core i-7 (4th generation) Graphics Card: 1 GB NVIDIA (external) USB Port: 1 USB 3.0 & 3 or more USB 2.0 HDMI Port: 1 Wi-Fi: 802.11 b/g/n 2.4 GHz Bluetooth enabled Ethernet: RJ45 port with Cat 6e compatible PS/2 and Serial Port: 1 VGA OUT: 1 Audio Out & MIC-In: 2 7-in-1 Media Card Reader: 1 Display: 20 inches, LED (1600x900) Optical Drive: DVD writer/reader Network card: 10/100 Ethernet card Operating System: Windows 8 or above with 64 bit licenced version (windows original key must be provided in written documents) Audio System: inbuilt Audio with Speaker and microphone Warranty: 3 years onsite Warranty Keyboard: Wireless Keyboard Mouse: Wireless Mouse</p> <p><u>Electrification & Networking</u></p> <ul style="list-style-type: none"> • Complete Networking and Electrification is to be made by Supplier with existing Desktop AIO PC. • 8 – Port D-Link Switches • CAT 6 Cable • RJ- 45 Connectors • I/O Face plate with box • Patch codes • 5 A/15 A power plugs • Single Core Flexible Poly cab, make wire. <p>Note: Bids should be inclusive of all taxes, Electrification, Networking and Installation</p>	21
2	Headphone with Microphone (Branded)	<p>Headphone with Microphones: Branded: (Sony/Philips/Sennheiser)</p> <p>Cable Length: 3 meter Connector: 2 x 3.5 mm (Audio In & Out) Volume Control: Yes Mute Switch: Yes Speaker Diameter: 32 mm or more Sensitivity Mic: 50-15000 Hz -42+/-3dB Copper Cable: Yes Warranty: 2 year</p>	21
3	Licensed Software	<p>Licensed Software: MS Office 2010 (Student Version)</p>	21

4	Color Laser Printer (Branded)	Color Laser Printer: Branded: (HP/Canon/Samsung/Dell) Printing Speed: 15 to 20 ppm (Color) 15 to 20 ppm (Mono) Resolution: 600dpi x 600dpi (up to 9600 x 600dpi with Automatic Image Refinement Technology) Tray Capacity: up to 250 pages both color and mono Network Printing: with Ethernet 10/100 and USB 2.0 WINDOWS 8 compatible, Paper Size: A4, B5, A5, Legal, Letter, Executive, Statement, Foolscap, 16K, Envelope Duplex Printing: Yes RAM Memory: 16 MB or more. Warranty: 2 year onsite	1
5	UPS (Branded)	UPS: Standard (Intex/Luminous) Capacity: 1000VA/ 600W	22
6	Portable Audio Recording System (Branded)	Portable Audio Recording System Branded: (Sony/Phillips) PC Connectivity: Yes Mic in Jack: Yes Built in Memory: 4 GB Recording Format: PCM, MP3 and all other format External Card Slot: Yes USB: Yes (USB 2.0) Power: NiMH Rechargeable Batteries With Complete Accessories (i.e. Carry Case, Headphone, External 64 GB SD Card, Power Adapter, USB Cable, Batteries, Application Software and other as applicable) Warranty: 2 year onsite	1
7	Smart TV (Branded)	Smart TV Branded: (Sony/LG/Phillips/Samsung) Display: full HD LED Resolution: 1920 x 1080 Size: 42 inches HDMI Port: 4 USB (2.0) Port: 2 Ethernet Port: Yes Wi fi: Yes (802.11 b/g/n) Optical Drive: DVD Speaker: 2ch, Full Range (30x80mm) 2 x 8W (or above) (Dolby System) Audio In & Out Port: Yes Video format: MPEG1, MPEG2, MP4, MP4Part10, AVCHD, AVI, MOV, WMV, MKV, WEBM, FLV, 3GP, 3GPP and all other formats Audio format: MP3, WMA, WAV and all other format Picture format: JPEG, MPO, RAW and all other format Smart Phone Interaction: Yes (Android, iOS) Built in Applications: Skype, FB, Browser, YouTube, eBay, Tweeter and more. Refresh Rate: Motionflow XR 200 Hz Video Processing: X Reality PRO One Touch Mirroring: Yes Screen Mirroring: Yes OSD Language: Gujarati, Hindi, English and more Warranty: 2 year onsite	1
8	Fax Machine (Branded)	FAX Machine Branded: (Panasonic/Sharp) Printing Method: Laser Printing Paper Size: A4 & Legal Resolution: Standard / Fine / Photo / Super Fine / Mixed Document Memory: 2.5 MB(Reception: 100 pages / Transmission: 150 pages) Copier Function: Multiple copy (up to 99 copies) Enlarge / Reduce: 50 - 200% (in 5% step) Collate feature: Yes LCD readout: 16 digits / 2 lines Integrated Telephone System: Yes Caller ID: Yes	1



(Dr. S. Kumar)
Principal
Diu College, Diu

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E-Tender (Online Tender) – 2014-15

Sealed Tender are hereby invited from the interest parties, on behalf of the Diu Higher Education Society, Diu by the undersigned through online Tender on [Http://daman.nprocure.com](http://daman.nprocure.com) or www.nprocure.com for **Supply of Computer/Peripheral etc. for Diu College, Diu**, from Manufacturer/Authorized Dealer/Suppliers. E-Tender Notice also available on <http://daman.nic.in>.

Sr. No.	Name of work	EMD (Earnest Money Deposit)	Tender Fees(Non Refundable)
1	Supply of Computer/Peripheral etc. for Diu College, Diu,	Rs. 40,143/-	Rs. 1,000/-

*On line downloading of tender documents	Up to 08/01/2015 up to 12:00 PM
*Last date & Time for Receipt of Price	On 08/01/2015 up to 3:00 PM
*Last date & Time for receipt of Technical Bids	On 15/01/2015 up to 12:00 PM
*Technical Stage Bid Opening date	On 15/01/2015 at 03:00 PM
*On line opening of Price Bid	On 15/01/2015 at 03:30 PM (if possible)
*Bidders have to submit price bid in electronic format only on (https://daman.nprocure.com or www.nprocure.com) website till the last date and time for submission. Price Bid in physical shall not be accepted in any case.	
1. Submission of tender fees in form of DD and EMD in form of FDR in favour of <u>Collector & Chairman, Principal & Member Secretary, DHES, Diu.</u> Valid copy of Sales Tax, Central Sale Tax registration number with certificate of manufacturer/supplier, PAN number etc. These are the mandatory document required to be uploaded and RPAD/Speed Post/Courier shall also submit hard copy of the above mentioned documents to the tender inviting authority, however, tender inviting authority shall not be responsible for any postal delay. The said documents can also be deposited on or before 15/01/2015 12:00 pm in the office of the undersigned.	
The Tender Inviting Authority reserves the right to accept or reject any or all the tender and items to be received without assigning any reasons thereof.	
Bidder can post their queries if any, on diucollege@gmail.com or phone No.02875-254115.	
In case any bidder need any clarification is required for participating in the online tender process they can contact the following office.	
“(n) Code Solution – A Division, GNFC Ltd.” 403, GNFC Info Tower, Bodakdev, Ahmedabad – 380 054 Gujarat (India) Email : nprocure@gnvfc.net Fax No. 079-2685732, Tele: 079-2685-7316-18	

All the supplier's / manufacturers are directed to Scanned the following documents:-

- a. Copies of the Income Tax Returns of last three years.
- b. Sales Tax/VAT Registration Certificate.
- c. Proof of manufacturing/dealership of the items tendered for.
- d. In case, there is a small scale industry, there should be a proof of registration.

If the scanned copy of the above documents are not visible during opening of the tender. The Tender shall not be downloaded.



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Diu College, Diu

Copy to: The DIO, NIC, Diu for publishing on website.

TERMS & CONDITIONS

1. Eligibility:

- a) The bidder should be registered under Sales Tax/VAT for Computer Hardware and Software.
- b) The bidder should be manufacturer/authorized dealer of the computer system and should produce authorized dealership letter.
- c) The bidder should have their support center nearby to Diu/Una.

2. Tender must be mandatorily submitted through online submission on above mentioned site. Scanned copy of all the required and/or optional documents including the Demand Draft/Bank Guarantee must be uploaded while online submission. The amount of Tender fee is **Rs. 1,000/-** which must be paid in form of DD in the name of **Collector & Chairman, Principal & Member Secretary, DHES, Diu**. Tenderer should submit scanned copy attachment of any of the required document. Hardcopies of all these documents must be submitted in sealed envelope along-with Technical Bid.

3. Completed tender form should contain the following documents/certificates.

- a) Copies of the Income Tax Returns of last three years.
- b) Sales Tax/VAT Registration Certificate.
- c) Proof of manufacturing/dealership of the items tendered for.
- d) In case, there is a small scale industry, there should be a proof of registration.

4. The Earnest Money Deposit (EMD) of **Rs. 40,143/-** is payable in form of FDR issued by Scheduled Bank in favour of **Collector & Chairman, Principal & Member Secretary, DHES** payable at Diu. Tender received without Earned Money Deposit will be treated as invalid.

5. The rate(s) quoted should be strictly for free door delivery at Diu Districts respectively & will be valid and operative for supply order issued on or before.

6. The rates should be quoted inclusive of all taxes, installation & commissioning charges electrification, networking, any other tax/charge applicable.

7. No extra charge for packaging, forwarding and insurance, transportation etc. will be paid in addition to the rates quoted.

8. **Two Bid Systems** – The bidder should ensure that they submit the Bid in two separate sealed covers each super scribed "Technical & Financial Bid".

A. **Technical Bid Cover:** Technical bid consisting of all technical details.

DOCUMENTS TO BE SUBMITTED ALONGWITH TECHNICAL BID.

- a) All documents mentioned in Technical Bid Form.
- b) Compliance to technical specifications as below :-

The Compliance statements should be submitted in the following formats:

Sr. No.	Item	Tender Specification	Offered Specification	Variation if any
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Bidder must mention the Manufacturer name and model name in Compliance Statement. Even in case of NO variation, the statement must be submitted.

B. Financial Bid Cover:

1. The EMD cover should contain EMD amount in form of FDR as mentioned in the tender. The name of the Bank must be mentioned on cover itself. This may be noted that the offer without EMD will not be accepted and the technical Bid cover will not be opened.
2. The technical bid and the financial bid should be sealed by the bidder in separate covers duly super scribed and both these sealed covers are to be put in a bigger cover which should also be sealed and super scribed. The technical bids are to be opened by the purchasing committee online at the first instance and evaluated by a competent committee. At the second stage, financial bids of only the technically acceptable offers will be opened online for further evaluation and ranking before awarding the contract.
3. The rates should be quoted only for the items specified in the list of requirement and should be for the items of given special make/manufacture.
4. Rates quoted for items other than the required specification/make/manufacture may not be considered.
5. The tender should specify the name of the manufacturer for the items quoted by him along with catalogue of the items.
6. The decision of the Principal Diu College, Diu for acceptance/rejection of any articles supplied including the decision for equivalent specifications, standard and quality etc. of articles shall be final.
7. The Purchase Committee will open the Tenders online in presence of tenderers or their representatives, if any presents in the Office of the Principal Diu College, Diu on **15/01/2015 at 03:30 pm.** The Purchase Committee will first open the technical bid and considering the technical specifications. The Committee will open the financial bid only of those firms who are qualified for technical bid as per minimum specification given by the department.
8. The Principal Diu College, Diu will be at liberty to accept the tender for the entire quantity or the part thereof at the rates submitted by the Bidder or at reduced rate during the negotiations if any.
9. Rates tendered/offered in response to the concerned Tender Notice by the successful bidder shall be considered as acceptance of all above terms and conditions for supply for all legal purpose.
10. (a) The Successful Tenderer will have to pay an amount equal to 10% of the total value of articles mentioned in the supply order within 10 days from the date of the order as Performance Guarantee in form of FDR, in favor of **Collector & Chairman, Principal & Member Secretary, DHES, Diu.** The Security Deposit will be returned only after the end of warranty period.
(b) Non-receipt of Performance Guarantee within stipulated time limit will result in automatic cancellation of the order for supply without any intimation.
11. The successful bidder will be given supply order by the department for supply of specified items within 15 days of receipt of the supply order.
12. In case, the supplier does not execute the supply order placed with him, within 4 weeks from the date of supply the Security Deposit of the supplier will be forfeited to the Government and the contract for the supply shall be terminated with no further liabilities on either party to the contract.
13. EMD will be forfeited in case successful bidder fails to furnish security deposit in time.

14. The amount of Earnest Money Deposit paid by the Tenderer(s) whose tenders are not accepted will be refunded to them.
15. For specified items, the amount of Performance Guarantee will be refunded after expiry of guarantee/Warranty period. For other items, security deposit will be released only on satisfactory completion of the supplies, or any such date/period as may be mutually agreed upon.
16. Principal Diu College, Diu may consider extension of time for remitting the Security Deposit if demanded. However, in case of denial to consider such extension the supplier is bound to abide by the limit given and liable to make good any loss to the Government on account of his failure to abide by the time limit.
17. Extensions of time limit for supplies shall be considered by the Principal Diu College, Diu maximum up to one month of issue of supply order. The extension so granted may be with levy of compensation for delay in execution of supply order up to **5% of the cost of supplies ordered** for at the discretion of the authority competent to grant extension of time limit provide such request is made well in time, depending upon the circumstances and such decision in the matter will be final.
18. The supplies of Software and Hardware for Diu District respectively of inferior sub-standard quality or of different specifications, brand, manufacturer etc. other than that ordered specified and/or incomplete or broken articles will not be accepted. The supplier will have to replace the same at his own cost and risk. Intimation of non-acceptance of any stores items and equipment etc. will be sent to the supplier within 10 days from the date of receipt of the stores and the same will be returned to the supplier at his own cost and risk within 15 days from the date of dispatch of intimation of the non-acceptance. However, if the replaced supplies are not received within 15 days from the date of communication the Principal Diu College, Diu will not be responsible for any damage, loss etc. of such rejected articles.
19. If at any time after the order for supply of Software and Hardware items the Principal Diu College, Diu shall for any reason whatsoever not require the whole or part of the quantity thereof as specified in the order the Principal Diu College, Diu shall give notice in writing of the fact to the supplier(s) who shall have no claim to any payment of compensation whatsoever on account of any profit or advantage which the supplier(s) might have derived from the supply of articles in full, but which did not derive in consequence of the full quantity of articles not having been purchased, nor shall have any claim for compensation due to any alterations having been made in the original instructions which shall invoice any curtailment of the supply originally contemplated.
20. Termination of Supply Order:
 - (a) In case of failure to replace the accepted and rejected articles from supplies made, as mentioned in the conditions, the loss suffered by the Government will be recovered from the supplier's Security Deposit or payment of any bill(s) to the extent required.
 - (b) In case of failure to supply the store, items and equipment etc. ordered for, as per conditions and within the stipulated time, the same articles will be obtained from the other Tenderer who offered next higher rates or from any other sources, as may be decided by the Principal Diu College, Diu and the loss to the Government on account of such purchases(s) shall be recovered from the former supplier's Security Deposit/Earnest Money or amount of bill payable. The suppliers shall have no right to dispute with this procedure.
21. The Earnest Money(s)/Security Deposit(s) paid by the tender(s) earlier against any tender(s) or supply order(s) is/are not adjustable with Earnest Money or Security Deposit required as per conditions of this tender.
22. All bills should be in Triplicate and should invariably mention the number and date of supply order.

23. All bills for amount above Rs. 5,000/- should be pre-receipted on a Revenue Stamp of proper value. Bills for amount exceeding Rs. 5,000/- not pre-receipted on Revenue Stamp of proper value will not be accepted for payment.
24. Each bill in which Value Added Tax is charged must contain the following certificate on the body of the bill.
"CERTIFIED that the goods on which Value Added Tax has been charged have not been exempted under the Central Sale Tax Act or the Rules made there under and the amount charged on account of Value Added Tax on these goods is not more than what is payable under the provisions of relevant Act or Rules made there under".
25. In respect of any dispute given rise to the legal proceedings between the parties, the courts at Diu jurisdiction only.
26. The tender documents can be submitted up-to **12:00pm 15/01/2015** and technical Bid shall be opened on same day at **3:00 hrs** if possible in the office of the Principal Diu College, Diu in the presence of the Purchase committee and Tenderer(s) or their representative(s) if present.
27. Items should be covered by 'on-site warranty' for a period of three years from the date of installation and bidder must have service/support location at local level i.e. Diu/Una or nearby.
28. The designated committee will check quality of the software and Hardware supplied before installation at Principal Diu College, Diu respectively and if found unsuitable, the authority will have rights to ask the supplier to provide suitable items/brand.



(Dr. S. Kumar)
Principal
Diu College, Diu

**THE ABOVE CONDITIONS ARE ACCEPTED
AND ARE BINDING TO ME/US.**

(Signature of Supplier/Tenderer)
Date & Rubber Stamp.

Note: Please return one copy of these conditions duly signed along with your Tender/Quotations and upload scanned copy online.

ONLINE TECHNICAL BID FORM

Sr. No.	Scanned Copy of the following Documents. (Originals to be attached with Technical Bid Hardcopy)	Scanned Copy attached YES / NO
1	DD for Tender Fees of Rs.1000/-	
2	EMD of Rs. 40,143/-	
3	Income Tax Returns of last three years. i.e.	
	FY2013-14	
	FY2012-13	
	FY2011-12	
4	Sales Tax/VAT Registration Certificate.	
5	Proof of manufacturing / dealership of the items tendered for.	
6	Acceptance of Terms and Condition of Tender dully signed.	
7	Compliance to technical specifications in given format	

List of Documents to be uploaded Scanned Copy

1	DD for Tender Fees of Rs.1000/-
2	EMD of Rs. 40,143/-
3	Income Tax Returns of last three years. i.e.
	FY2013-14
	FY2012-13
	FY2011-12
4	Sales Tax/VAT Registration Certificate.
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6	Acceptance of Terms and Condition of Tender dully signed.
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