

U.T. Administration of Daman & Diu
Office of the Education Office, Collectorate,
Diu

No. EDN/MTS/ESTT/2013-14/Vol-I/2018-19/38

Date:17/04/2018.

e-TENDER (ON-LINE) INVITATION NOTICE NO.01 OF 2018-19

The Assistant Director of Education, Education Office, Collectorate, Diu on behalf of the President of India, invites e-tender for supply of manpower MTS from Outsourcing for 5(Five) GHS, Schools at Diu District through On-line on <https://daman.nprocure.com> or <https://nprocure.com> from the eligible Agencies / Dealers / Suppliers. E-Tender Notice also available on Official Website www.diu.gov.in.

| e-Tender ID No. | Name of Work | Estimated Cost | EMD | Tender Fees |
|-----------------|--|----------------|-------------|------------------------------|
| 306305 | Providing Manpower of Multi-Tasking Staff on Outsource Basis for 5 (five) Govt. High Schools / Higher Secondary Schools & Education Office, Collectorate, Diu. (like Peon, Sweeper, Watchman & Driver) | Rs.24,00,000/- | Rs.60,000/- | Rs.500/- (Not refundable) |

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| * On-line downloading of tender documents | Up to 17 th April, 2018 at 17:00 hours |
| * On-line submission of tenders – Last date & time for receipt of Bids | Up to 30 th April, 2018 at 17:00 hours |
| * 'Technical Bid' - (Online soft copies) verification, (if possible) | On 1 st May, 2018 at 11:00 hours onwards |
| * On-line opening of Price Bids ('Financial Bid'), (if possible) | On 2 nd May, 2018 at 15:00 hours onwards |

- **Bidders have to submit their Financial Bid & Technical Bid in electronic format only on <https://daman.nprocure.com> till the last date & time for submission. Financial Bid & Technical Bid in Physical format shall not be accepted, in any case.**

- Physical submission of 1) Tender Fee (Not refundable) 2) Earnest Money Deposit (EMD) at the Office of The Assistant Director of Education, Education Office, Collectorate, Diu on or before dated **30th April, 2018 at 17:00 hours**, during the Office working hours on working days. Scan Copy of all the mandatory documents including "Tender Fee" & "EMD" should be uploaded with Technical Bid on <https://daman.nprocure.com>. As per mention in the Terms and Conditions.
- These are the mandatory documents required to be uploaded and RPAD / Speed Post / Courier shall also submit hard copy of the above mentioned documents (1) Tender Fee (Not refundable), 2) Earnest Money Deposit (EMD)) to the tender inviting authority, however, tender inviting authority shall not be responsible for any postal delay. The said documents can also be deposited on or before 30/04/2018 at 17.00 hrs in the office of the undersigned.

The Tender Inviting Authority reserves the rights to accept or reject any or all the Tenders to be received without assigning any reasons thereof.

Bidder shall have to post their queries on e-mail address: edn-diu-dd@nic.in on or before dated 23rd April, 2018 up to 15:00 hours.

All the supplier's are directed to Scanned the following documents:- (Upload Online)

1. Scan Copy of PAN Card.
2. Scan Copy of GSTIN Number.
3. Scan Copy of Income Tax Returns for last two years [Financial Year (i.e. 2015-16 & 2016-17 or 2017-18)].
4. Scan Copy details of past experience in this field, if any last two years.
5. Scan Copy The Earnest Money Deposit (E.M.D.) of ₹60,000/- (Rupees Sixty Thousand Only)
6. Scan Copy Tender Fee of ₹500/- (Rupees Five Hundred Only) (Non refundable)
7. Scan Copy of EPF registration number
8. Scan Copy of ESI registration number.
9. Scan Copy of Labour Registration.
10. Scan Copy of Bank Solvency Certificate of Rs.10 Lakh (Rupees Ten Lakh Only)) from any bank.
11. Scan Copy of License to engage in the business of Private Security Agency from Police Department.
12. Scan Copy of required evidence in respect of individual proprietor, partnership deed in case of partnership / firm and copy of memorandum and articles of association in case of registered company, if any.
13. Scan Copy of Terms and Conditions duly signed by the firms / agencies with firm seal along with Annexure-I & Annexure -II.
14. Scan Copy Tender should furnish declaration regarding Blacklisting / Debarring to participate in the Government Tender on their letter Head with firm seal.

Note: in case bidder needs any clarification or if training fro participating in online tender, they can contact the following office: (n) code Solution –A Division, GNFS Ltd., 403, GNFS Info Tower, Bodakdev, Ahmedabad-380054 Gujarat(India), e-mail: nprocure@ncode.in; Fax: +91 79-26857321, 40007533; Website: www.nprocure.com, Phone No. +91-79-40007501, +91-79-30181689.


(D. D. MANSURI)

Assistant Director of Education,
Collectorate, Diu