

U.T. Administration of Daman & Diu  
Department of Education  
Collectorate, Diu

No.ED/DIU/MIC-INS./2016-17/562

Date: 02/01/2017.

Re-Call (I)  
Limited Tender / Quotation Notice

The Assistant Director of Education, Education Department, Collectorate, Diu invites sealed quotation from the eligible and approved suppliers / agencies, for the purchase of 'Music Instruments' for Government High School, Saudwadi in Diu District.

Sr. No.	Description of Items	Name of Brand	Per Unit	Rate ₹
1.	- Harmonium (Nar Kharaj, Two Read Double Dhaman).			
2.	- Harmonium (Nar Kharaj, Three Read Seven Dhaman).			
3.	- Guitar (Medium Size, plane with Cover).			
4.	- Congo (Medium Size Leather).			
5.	- Dholak (Medium Size Leather).			
6.	- Dhol (Medium Size Leather).			
7.	- Kachhi Dol (Medium Size)			
8.	- Tringle (Medium Size)			
9.	- Janch (Medium Size)			
10.	- Khanjari (Medium Size Leather).			
11.	- Manjira (Medium Size Simple).			
12.	- Ampli Speaker (All in One Aeron SK-15 A- Port BT (Portable Sound System)			

**TERMS AND CONDITIONS (Illuminate (lighting)) AS UNDER:**

1. The supplier should quote their rates on their Own Letter Head OR on Plain Paper with their rubber stamp. Rate should be quoted per unit. And enclosed with signed copy of Terms and Conditions (Agreement) on their Own Letter Head with Seal.
2. The rates for the above items should be inclusive all taxes & quoted for F.O.R. at The Assistant Director of Education, Education Department, Collectorate, Diu.
3. The rates should quote by the firm who are able to supply / provide materials or Services from licensed outlets on receipt of the clear supply order from this Department.
4. The Tendering firms / agencies are required to enclosed attested photocopies of following documents enclosed with Quotation / Tender bid, failing to which their Tender Bid / Quotation will be summarily / our-rightly rejected and will not be considered any further:  
i) Sales Tax / VAT Registration Number. ii) PAN Number iii) TIN Number.
5. The sealed Quotation should reach this Office up to 1.00 pm on 12/01/2017 in sealed envelope super scribed as 'Music Instruments' for Government High School, Saudwadi in Diu District and it will be opened on the same day in presence of bidders or their representatives at 03.00 p.m. in the Chamber of Assistant Director of Education, ED, Collectorate, Diu, *if possible*.
6. The Tenders will be opened by the Tender Opening Committee in presence of Tenderers or their representatives, if any present in the Office of the Tender Inviting Officer.
7. The tender / quotation shall not quote absurd rates or make corrections/ over writing in the tender / quotation.
8. A Catalogue or illustrated leaflet should be submitted along with the quotation, where Possible.
9. The right to accept or reject without assigning any reasons or all tenders in part or whole is reserved with the Tender Inviting Officer and his/her decision(s) on all matters relating to acceptance or rejection of the tenders as a whole or in part will be final and binding to all.
10. No advance payment will be made.
11. The rates should be valid up to 31<sup>st</sup> March, 2017.
12. A list of owners/partners of the firm and their contact nos. along with a certificate to the effect that the firm is not blacklisted by any govt. Department not any criminal case is registered.
13. All tax with government and labour charges should be including in the same.
14. The supply should be completed within prescribed time limit given by the Department.
15. Applicable Taxes will be deducted from the final bill of the suppliers/agencies, as per the I.T. Rules, *if any*.
16. The bidder shall carefully examine the terms, conditions and specifications of the tender notice along with enclosure, if any, and in case of any doubt the tenderer / bidder shall get it clarified with the Office of the Assistant Director of Education, ED, Collectorate, Diu, before signing the contract.
17. *All the disputes subject to the jurisdiction of Hon'ble Court in the Union Territory of Daman & Diu, Diu*

**AGREEMENT**

The above terms and conditions are accepted and are binding to me / us.

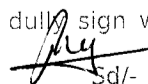
Signature of tenderer / bidder

Place :-----

Dated: \_\_\_/\_\_\_/2017\_\_\_\_\_

Name of tenderer / bidder  
with seal of the firm

NOTE: Please return one copy of these terms & conditions duly sign with seal of firm along with the tender / Quotation.

  
Sd/-

(R. J. JADAV)  
Assistant Director of Education,  
Education Department, Diu

Copy to: -

1. Office Notice Board.
2. Copy to all Head of Offices of Diu District – for wide publicity.
3. The S.O. No. Collectorate, Diu published in Official website of Diu.