

**Union Territory Administration of Daman & Diu, / संघ प्रदेश दमण एवं दीव प्रशासन,**  
**Office of the Senior Surgeon / वरिष्ठ शल्य चिकित्सक का कार्यालय,**  
**Govt. Hospital, Diu / सरकारी अस्पताल, दीव.**  
Tel. No. 02875 252480 / Email ID: ghd-diu-dd@nic.in

**No. GHD/ACCTS/FIN(3)/WC/1-21/2019-20/325 Dated: - 13/09/2019**

### **Limited Tender Notice**

The Senior Surgeon, Govt. Hospital, Diu, U. T. Admn. Of Daman and Diu, DIU on behalf of President of India, invites sealed tender for supply of below listed module from the reputed suppliers / Manufacturer / dealers / firms, so as to reach on or before **27/09/2019** Upto **13.00** hours by Post / Courier or deposit into the tender box kept in the office of the undersigned.

Sr. No.	Particular	Estimate cost	EMD	Tender Fees
01.	Washing Charges for Clothes/Linen etc.	4,99,000/-	₹. 15,000	₹. 500/- Non-Refundable

The blank forms with detailed schedule of specification and condition can be obtained from the office of the undersigned during all working days / hours from **13/09/2019** to **27/09/2019** on payment of Tender Fees (Non-Refundable).

The Complete form for the items along with EMD in form of Fix Deposit Receipt from any of the Commercial Banks in an acceptable form payable at DIU in favour of the undersigned should be attached with the Sealed Tender. The EMD and Tender Fees should not be forward by Cash. The Sealed Tender should be properly covered in respect of each item subscribing the names on envelop. The Limited Tenders will be opened on the same day in presence of the tenderers, if possible. The offers received without obtaining Tender documents or without EMD and tender Fees shall not be entertained.

The Limited Tender Inquiry can be downloaded from the website [www.diu.gov.in](http://www.diu.gov.in) The tender fee is to be enclosed with the technical bid only; tender document without tender fee will be rejected.

Right to reject any or all Limited Tender without assigning any reason is reserved.



**(Dr. AJAY SHARMA )**  
**Head of Office,**  
**Govt. Hospital, Diu.**

**ADMINISTRATION OF DAMAN & DIU**  
**OFFICE OF THE SENIOR SURGEON,**  
**GOVERNMENT HOSPITAL,**  
**DIU-362 520**

**Terms and Conditions for the “Washing Charges ” for Govt. Hospital, Diu.**

No. GHD/ACCTS/FIN(3)/WC/1-21/2019-20/325 Dated: - 13/09/2019

- 1) The rate(s) quoted should be strictly for free door delivery at FOR DIU and will be valid and operative for supply orders issued within One Year from the date of invitation of tenders.
- 2) The Rate should be quoted in the prescribed form given by the department, the Rate should be valid upto One Year from the date of tenderization.
- 3) All/Taxes/Duties/Royalties Charges payable on the sales/transport etc. within and/or outside the state shall be bear by the supplier.
- 4) Orders once placed should be delivered within the given time period and item should be door delivered.
- 5) No extra charge for packing, forwarding and insurance etc. will be paid on the rates quoted.
- 6) Rates quoted for items other than the required specification/make/manufacture will not be considered.
- 7) The decision of the Tender Inviting Officer for acceptance/rejection.
- 8) The Tenderer should enclose along with tender an amount of **₹. 15,000/-** as Earnest Money Deposit in form of Fix Deposit Receipt from any of the Commercial Banks in an acceptable form payable at DIU in favor of **Head of Office, GOVT. HOSPITAL, DIU**. The EMD should not be forward by Cash. Tender received without Earnest Money Deposit will be summarily rejected.
- 9) (a) The successful tenderer will have to pay within 10 days from the date of demand, an amount equal to 10% of the total value of articles that may be ordered, as the amount of security deposit.  
(b) Non receipt of Security Deposit within stipulated time will result in automatic cancellation of the order for supply without any intimation.  
(c) However in case if any articles are received for which the Security Deposit may not have been deposited, the full Security Deposit as may be due from the supplier will be recovered from the bill(s) for such articles.
- 10) The amount of Earnest Money paid by the successful Tenderer(s) will be adjusted against the amount of Security Deposit to be paid by the successful tenderer(s) as per condition No.11 above.

- 11) **The tender should be neatly typed or handwritten only on Letter Head carries the name of the supplier and the signature of the tenderer. No overwriting, correction or erasures will be considered.**
- 12) Only on satisfactory completion of the supply order for and on payment of all bills of the supplier, as to be admitted for payment, the amount of Security Deposit /Earnest Money will be refunded after expiry of guarantee/warranty period, if any, or any such date/period as may be mutually agreed upon.
- 13) The tender inviting officer will consider extension of time for remitting the Security Deposit as demanded. However, in case of denial to consider such extension the supplier is bound to abide by the limit given and liable to make good for the loss made to the Government on account of his failure to abide by the time limit.
- 14) All bills should be submitted in Triplicate.
- 15) All bills for amount above ₹ 5000/- should be pre-receipted on a Revenue Stamp of proper value. Bills for amount exceeding ₹. 5000/- not pre-receipted on Revenue Stamp of proper value will not be accepted for payment.
- 16) The Tenders shall be submitted in separate envelope. The first envelope should contain Technical Bid and super scribing on the envelope as “**Sealed Cover - Service of “ Hospital Washing Charges”**”. The EMD and Tender Fees should be enclosed. The last date of submission will be Date **27/09/2019** upto **13.00 hours**.
- 17) The Tenders will be opened by the Tender Opening Committee in presence of Tenderers or their representatives, if any present in the Office of the Tender Inviting Officer. The Tender Opening Committee will first open the technical bid consisting of EMD (Earnest Money Deposit), tender fees, terms & conditions documents.
- 18) The right to accept or reject without assigning any reasons or all tenders in part or whole is reserved with the Tender Inviting Officer and his decision(s) on all matters relating to acceptance or rejection of the tenders as a whole or in part will be final and binding to all.
- 19) The tender will be accepted during working hours upto date **27/09/2019** at **13.00** hours and will open on the same day if possible in the office of the Head of Office, Govt. Hospital, Diu in the presence of the Purchase Committee and tenderer(s) or their representative(s) if present.
- 20) Supplier may ensure the goods at his own cost to safeguard the delivery of such goods dispatched by him to the consignee; the department will not be responsible for the damages or pilferage of goods during transit.
- 21) **The tenderer should attach copies of GST Registration certificate, It may please be noted that the tender received without document referred above shall not be considered.**

- 22) Rates should be quoted in the forms issued from the department and as per the requirement asked for.
- 23) Rates quoted are F.O.R. Head of Office, **GOVT. HOSPITAL, DIU.**
- 24) The Tender Fee must be enclosed in Demand Draft in favor of undersigned with the tender documents.

Signature & Designation of  
Tender Inviting Officer...

Sd/-  
**(Dr. AJAY SHARMA)**  
Head of Office,  
**Govt. Hospital, DIU**

THE ABOVE TERMS AND CONDITIONS ARE ACCEPTED AND ARE BINDING TO ME/US.

Place:  
Dated:

Signature of tenderer  
Name of tenderer with seal of the firm

NOTE: Please return One Copy of these terms and conditions duly signed with seal of firm along with the tender.

**Govt. Hospital, Diu.**

No. GHD/ACCTS/FIN(3)/WC/1-21/2019-20/325

Dated: - 13/09/2019

**FINANCIAL BID**

**SCHEDULE FOR WASHING CHARGES FOR GOVT. HOSPITAL, DIU**

Sl No	Description	Qty	Rate to be offered
1.	Washing charges of Bed Sheet	1	
2.	Washing charges of Blanket	1	
3.	Washing charges of Pillow Cover	1	
4.	Washing charges of Mattress Cover	1	
5.	Washing charges of Patients Shirt	1	
6.	Washing charges of Patients Pant	1	
7.	Washing charges of Female Gown	1	
8.	Washing charges of Doctor's Shirt	1	
9.	Washing charges of Doctor's Pant	1	
10.	Washing charges of Staff's Shirt	1	
11.	Washing charges of Staff's Pants	1	
12.	Washing charges of O. T. Gown	1	
13.	Washing charges of Trolley Sheet	1	
14.	Washing charges of Hole Towel Big	1	
15.	Washing charges of Hole Towel Small	1	
16.	Washing charges of Towel	1	
17.	Washing charges of Napkin	1	
18.	Washing charges of Table Cloths	1	
19.	Washing charges of Curtain	1	
20.	Washing charges of Screen Curtain	1	
21.	Washing charges of MOP	1	

Signature of Suppliers / Dealers  
With Rubber Stamp

Sd/-  
Head of Office,  
Govt. Hospital, Diu.