

संघ प्रदेश दादरा एवम नगर हवेली और दमण एवं दीव प्रशासन
कार्यालयाध्यक्ष (सरकारी अस्पताल) का कार्यालय,

सरकारी अस्पताल, दीव-362520.

सं. सअदी/लेखा/वित्त(4)/1-21/2020-21/325

दिनांक :- 15/06/2020.

ई-निविदा (ऑन लाइन) सूचना

भारत के राष्ट्रपति की ओर से वरिष्ठ शल्य चिकित्सक, सरकारी अस्पताल, दीव सरकारी अस्पताल, दीव में एलोपैथिक दवाईयों एवं संश्रित सर्जिकल सामग्रियों की आपूर्ति के लिए वैध दवा लाइसेंस धारक विनिर्माताओं/प्राधिकृत डीलरों/आपूर्तिकर्ताओं से <http://ddtenders.gov.in> पर ऑन-लाइन निविदा आमंत्रित करते हैं। निविदा सूचना www.daman.nic.in पर भी उपलब्ध है।

क्र.सं.	सामग्रियों का विवरण	अमानत जमा राशि (फिक्स्ड डिपोजिट रसीद के रूप में)	निविदा शुल्क (अप्रतिदेय)	टेंडर आईडी संख्या
1.	2.	3.	4.	
01.	सरकारी अस्पताल, दीव के लिए एलोपैथिक दवाईयों की खरीद	रु. 1,41,000/-	रु. 2,000/-	2020_diudt_877_1

ऑन-लाइन निविदा दस्तावेज डाउनलोड करने की अंतिम तारीख :- 06/07/2020 को 12.00 बजे तक.

ऑन-लाइन निविदा दस्तावेज प्रस्तुत करने की अंतिम तारीख :- 06/07/2020 को 15.00 बजे तक.

प्राइस बीड ऑन-लाइन खोलने की तारीख :- यदि संभव हुआ तो 06/07/2020 को 16.00 बजे.

निविदाकर्ता को प्राइस बीड केवल इलेक्ट्रॉनिक प्रारूप में www.ddtenders.gov.in पर अंतिम तारीख एवं समय तक प्रस्तुत कर देना होगा। प्राइस बीड फिजिकल प्रारूप में किसी भी स्थिति में स्वीकार नहीं किया जाएगा।

निविदा शुल्क डी.डी. के रूप में, अमानत जमा राशि फिक्स्ड डिपोजिट के रूप में एवं अन्य संबंधित दस्तावेज - जैसे सक्षम प्राधिकारी द्वारा जारी वैध दवा लाइसेंस की प्रति, बैंट/बिक्री कर पंजीयन की प्रति तथा आयकर आदि के लिए पैत/टान की प्रति एवं निबंधन व शर्तों की विधिवत हस्ताक्षरित हार्ड प्रति दस्ती तौर पर या स्पीड पोस्ट अथवा पंजीकृत डाक पावती के द्वारा दिनांक 06/07/2020 को 13.00 बजे तक अधोहस्ताक्षरी के पास प्रस्तुत कर देना होगा। निविदा जारीकर्ता डाक में हुए विलंब के लिए उत्तरदायी नहीं होगा।

किसी भी निविदा को या उसके किसी भाग को बिना कोई कारण बताए स्वीकार करने अथवा अस्वीकार करने का अधिकार निविदा जारी करने वाले प्राधिकारी के पास सुरक्षित है।

निविदाकर्ता ghd-diu-dd@nic.in पर ईमेल के जरिए अपने सवालात/शंकाएं दिनांक 06/07/2020 को 11.00 बजे तक भेज सकते हैं।

यदि निविदाकर्ता को ऑन-लाइन निविदा प्रक्रिया में भाग लेने के लिए किसी भी प्रकार के प्रशिक्षण या स्पष्टीकरण की आवश्यकता हो, तो निम्नलिखित कार्यालय से संपर्क कर सकते हैं :-

Website : www.ddtenders.gov.in , www.daman.nic.in

डॉ. अजय शर्मा
हेड ऑफ़ ऑफिस
सरकारी अस्पताल, दीव.

ADMINISTRATION OF DNH & DAMAN & DIU
OFFICE OF THE HEAD OF OFFICE
GOVERNMENT HOSPITAL, DIU (362 520)

**TERMS AND CONDITIONS FOR SUPPLY OF ALLOPATHY MEDICINES FOR
OFFICE OF THE HEAD OF OFFICE, GOVERNMENT HOSPITAL, DIU**

No. GHD/ACCTS/FIN(4)/1-21/2020-21/ 325

Dated:- 15/06/2020

- 1) The Tenders and financial bid should only be submitted online on [www. ddtenders.gov.in](http://www.ddtenders.gov.in) in two bid system.
- 2) The tendering firm must be registered with the GST department and a copy of their registration under the GST bearing the TIN Number be provided.
- 3) The tenderer should attached Scanned copies of certificate of experience in the field of supply of medicines, valid license, proof of fulfilling the norms of ISI/ISO/WHO/GMP specification if any, copy of dealership letter, license for import, PAN No, GST No., last 3 years of income tax return and other documents as deemed fit to make them eligible for tender process with their tender. It may please be noted that the tender received without document referred above may not be considered.
- 4) The envelope containing the copies of relevant documents, terms and conditions dully accepted and signed by the tenderer should be submitted in sealed cover super scribed with words **“TENDER FOR SUPPLY OF ALLOPATHIC MEDICINE 2020-2021”** along with the FDR of any Nationalized/ Commercial Bank in favor of the Head of Office, Government Hospital, Diu valid for one year for amount of Rs.1,41,000/- as Earnest Money Deposit and Rs. 2,000/- of DD of any Nationalized Bank/Commercial Bank in favor of Head of Office, Government Hospital, Diu for Rs.2,000/- as tender fee up to 13:00 pm on **06/07/2020** in the office of the Head of Office Government Hospital, Diu. Tender received without Earnest money deposit and tender fee shall be summarily rejected.
- 5) **If any of the Drugs/Medicine supplied by the Tenderer have been partially or wholly used or consumed after the supply and are subsequently found to be in bad odour, unsound, inferior quality or description or otherwise faulty or unfit for consumption, then the contract price for the quality not consumed and informed to take back, will be recover from the Tenderer, if payment have already been made. In other words the Tenderer will not be entitled for any payment whatsoever for the drugs found to be of “NOT OF STANDERD QUALITY” which is not consumed and informed to take back and the Tender inviting Authority is entitled to deduct the cost of such batch of drugs of quantity returned will be made from any amount payable to the Tenderer. On the basis of the nature.**
- 6) The Earnest Money(s)/Security Deposit(s) paid by the tender(s) earlier against any tender(s) or supply order(s) is/are not adjustable with Earnest Money or Security Deposit required by these conditions.
- 7) The Tenders/offers received which do not confirm with the terms and conditions of this office will be summarily rejected. If any firm desires to consider exemption from payment of Earnest Money Deposit, certified copies of its Registration with D.G.S. & D. should be attached to their tenders
- 8) The amount of Earnest Money paid by the tender(s) whose tender are not accepted will be refunded to them at their own cost.
- 9) The rate quotation asked for the medicines should be submitted for the generic nature of drug. However wneere given formulation is not available in generic form the rates may be quoted for the proprietary item. **The rates quoted for medicines in e-tender other than those specified company, tenderer shall mention the name of company to be supplied in the technical bid. The name of the companies in technical bid is given for reference only. However the equivalent company should be strictly of ethical brand of good repute otherwise the purchase committee shall have right to accept or reject the same.**
- 10) The indigerous manufacture may quote their own marks provided the specification/confirm to the standard(s) requirements of the given specification/mark.

- 11) The decision of the purchase committee for acceptance/rejection of any articles quoted/supplied including the decision for equivalent specifications, standard and quality etc of articles shall be final.
- 12) The Price/Rate of any medicines shall **not be higher than its MRP** & strictly for free delivery at F.O.R. Government Hospital, Diu and will be valid and operative for supply orders issued on for a period of one year.
- 13) The rate should be quoted inclusive of all taxes /duties/royalties. Charges payable to the sales/transport etc. within and or outside the State of the supplier shall be payable by the supplier. No extra charges for packing forwarding and insurance etc. will be paid on the rate quoted.
 - a) The successful tenders will have to pay within 3 days from the date of receipt of supply order an amount equal to 10% of the total value of articles that may be ordered, as the amount of Security Deposit in the form of FDR. The security Deposit will be refunded after six months of completion or supply order/contract.
 - b) Non-receipt of security Deposit within stipulated time limit will result in automatic cancellation of the order for supply without any intimation.
 - c) The Head of Office will consider extension of time for remitting the Security Deposit as demanded. However, in case of denial to consider such extension the supplier is bound to abide by the limit given and liable to make good any loss to the Government on account of his failure to abide the time limit.
 - d) However in case of any articles received for which the Security Deposit may not have been deposited; the full Security Deposit as may be due from the supplier will be recovered from the bill(s) for such articles
 - e) The amount of Earnest Money Deposit paid by the successful Tender (s) may be adjusted against the amount of Security Deposit to be paid by the successful tender (s) as per condition No.13 (a) at above.
 - f) No Security Deposit will normally be refunded before expiry of six month from the date of completion of supply order or completion of financial year concerned. However only on satisfactory completion of the supply order asked for and on payment of all bills of the supplier, as to be admitted for payment, the amount of Security Deposit/Earnest Money will be refunded after expiry of guarantee/warranty period, if any, or any such date/period as may be mutually agreed upon.
- 14) If the tenderer whose tender is accepted fails to execute the supply order within stipulated Time the Earnest Money Deposit of such tenderer will stand forfeited to the Government and the contract for the supply shall stand terminated with no further liabilities on either party to the contract.
- 15) In case of failure to supply the medicines/articles etc. ordered for, as per condition and Within the stipulated time, the same articles will be obtained, if required from the Tenderer who offered next higher rates or from any other sources, as may be decided by the tender inviting officer and the loss to the Govt. on account of such purchase shall be recovered from the former suppliers Security Deposit/Earnest Money or bills payable. The suppliers shall have no right to dispute with such procedure.
- 16) Extension of time limit for supplies shall be considered by the Tender Inviting Officer. The Extension so granted may be with levy of compensation for delay in execution of supply order up to 5% of the cost of supplies ordered for at the discretion of the authority competent to grant extension of time limit provided such request is made well in time, depending upon the circumstances and such decision in the matter will be final.
- 17) Demurrage charges paid by the E-Tender Inviting Officer on account of delayed receipt of dispatch documents intimation will be recovered from the bills payable to the supplier.
- 18) The supply of medicines & other articles etc. of inferior quality/standard or different specification other than that ordered, specified and/or incomplete or broken articles will not be accepted. The supplier will have to replace the same at his own cost and risk. Intimation of non-acceptance of any medicines & other articles will be sent to the supplier within 10 days from the date of receipt of the equipment and the same will be returned to the supplier at his own cost and risk, if he so desires and intimates accordingly within 15 days from the date of dispatch of intimation of the non-acceptance. However if no communication is received within the 15 days from the date of communication the tender inviting officer will not be responsible for any damage, loss etc. such rejected articles.

- 19) In case of failure to replace the accepted and rejected articles from the supplier made as mentioned in the conditions, the loss undergone by the Government will be recovered from the suppliers Security Deposit/Earnest Money or payment due of the bill(s) to the extent required.
- 20) If at any time after the order for supply of Allopathic Medicines the E-Tender Inviting Officer shall for any reason whatsoever not require the whole or part of the quantity thereof as specified in the order the tender Inviting Officer shall give notice in writing of the fact to the supplier(s) who shall have no claim to any payment of compensation whatsoever on account of any profit or advantage which the supplier(s) might have derived from the supply of articles in full, but which did not derive in consequence of the full quantity of articles not having been purchased, nor shall have any claim for compensation by reasons of any alterations having been made in the original instructions which shall invoice any curtailment of the supply originally contemplated.
- 21) The items as mentioned in the list are the approximate estimates invited and actual purchase may be **15% less or more** than the quantity put to tender. Accordingly the successful tenderer has no right for any loss/damages with reference to approximate requirement shown in tender and actual requirement. The supply order will be issued as per actual requirements of Article/Equipments etc. and subject to fund availability/sanction by competent authority etc.
- 22) The department will specify the expiry date period of medicines, injection, drops, syrup, and suspension etc. in the supply order. Generally the expiry date of Medicines, Injection, Surgical Items, Drops, Syrup, and Suspension etc. to be supplied by the successful tender should be minimum of one year from the date of receipt of medicines or the maximum period for the drug whichever is less.
- 23) Supply quantity of the Medicines, Injection, Drops, Syrup, and Suspension etc. will be given as per day to day requirement and successful supplier shall visit once in a week in order to collect the supply order
- 24)
 - a) Railway receipt or other transport documents should be drawn in favour of the Head of Office, Government Hospital, Diu/ Health officer, Diu as per issuing office of supply order.
 - b) Railway receipt or other transport documents should not be sent by V.P.P. or thorough any banks this being a Govt. Office it is not possible to clear cash demands of post office/Bank for delivery of R.R. or other transport documents. They should be sent to this office by registered post, immediately on dispatch of goods from dispatching end.
- 25) The bills should be submitted in **TRIPPLICATE** and should invariably mention the number and date of supply order.
- 26) The bill should be submitted to the respective office of Government Hospital, Diu from where the supply order is issued.
- 27) All bills for amount above Rs.5000/- should be pre-receipted on a Revenue Stamp of proper value, bills which are not pre-receipted on Revenue Stamp of proper value will not be accepted for payment.
- 28) No separate agreement will be required to be signed by the successful tenderer(s) for the purpose of the contract. The supply rates tendered/offered in response to the concerned tender Notice shall be considered as acceptance of all terms and conditions for supply of medicines etc. for all legal purposes.
- 29) The tenderer may have to submit their tenders along with sample for items if asked by tender inviting officer at any stage for inspection by the committee and their decision will be final for accepting or rejecting the medicines/articles etc.
- 30) Conditional tenders will not be accepted in any circumstances.
- 31) The Tenderer may be called for a Sample / Demonstration of the items quoted for which he/she/they will be informed **One Week in advance** for arranging the necessary Sample / Demonstration in the Hospital on a suitable Date & Time failing which the tender will be rejected
- 32) The right to accept or reject without assigning any reason, any or all tender in part or whole is reserved with the purchase committee and its decision(s) on all matters relating to acceptance or rejection of the tenders as a whole or in part will be final and binding to all. The right to accept addition, alteration, renewal or any other changes in above terms and conditions lies with the Chairman, purchase committee.

- 33) The Tenders will be opened in presence of tenderer or their representative if any, present in the office of the Head of Office, Government hospital, Diu at **4:00 pm** on **06/07/2020**.
- 34) As per the guidelines issued by the Govt. of India, preferential purchase of medicines under D.P.C.O. manufactured by Pharma Central Public Sector Enterprises (CPSEs) and their subsidiaries will be implemented and if the CPSE fails to supply the medicines indented, the similar order will be placed to the lowest bidder of this tender.
- 35) **If any Drug or Drug combination are banned or prohibited by Govt. of India or competent Authority even in future then the stock supplied by the supplier against the order will be liable to withdraw such stock. The amount paid for such supplies has to be adjusted with other Medicines / Drugs or refunded as deemed fit.**



Signature & Designation of (DR. AJAY SHARMA)
Tender Inviting Officer: Head of Office,
Government Hospital, Diu

THE ABOVE CONDITIONS ARE READ, ACCEPTED AND ARE BIDDING TO ME/US

Place:-

Date: -

Signature of Tenderer & Status
With seal of the firm.

NOTE:- ORIGINAL COPY OF THESE TERMS & CONDITIONS DULY SIGNED BY THE TENDERER SHOULD BE SUBMITTED ALONG WITH THE TENDER DOCUMENTS.

**TENDER DOCUMENTS FOR SUPPLY OF ALLOPATHIC MEDICINES & ALLIED
SURGICAL ITEMS AT GOVT. HOSPITAL, DIU.**

No. GHD/ACCTS/FIN(4)/1-21/2020--21/325

Dated:- 15/06/2020

TECHNICAL BID

1.	Name of the Tenderer	
2.	Address of the tender	
3.	e-mail	
4.	Tel No. / Mob No	
5.	Name of the Proprietor	
6.	Year of Establishment	
7.	EMD in the form FDR No. & Date	
8.	Name of the issuing branch of Bank & City	
9.	Tender Fees in the form of DD No.	
10.	Copy of valid drug license	
11.	GST registration and copy of PAN / TAN of Income Tax	
12.	Last Three years Income Tax Returns	
13.	Bank Account No. Bank Name & Location	
14.	Any other information	

I / We certify that I / We read understood and accept the contents of the board terms and conditions incorporated in the Tender Form and "Note" below and submit this tender for consideration. I / We certify that the above statements are true.

Signature of the Owner / proprietor

Full name of the Firm

Address

Dated

ANNEXURE – I

(To be submitted on the letter head of the company/firm)

I hereby certify that the above firm has not been ever blacklisted by any Central/State Government/Public Undertaking/Institution on any account.

I also certify that the above information is true and correct in any every respect and in any case at a letter date it is found that any details provided above are incorrect, any contract given to the above firm may be summarily terminated and the firm blacklisted.

I also certify that firm will supply the item as per the specifications given by institution and also abide all the terms and conditions stipulated in tender.

Date:

Place:

Name:

Business Address:

Signature Bidder:

Seal of Bidder: