

**संध प्रदेश दानह एवं दमण एवं दीव प्रशासन/U.T. Admin. of DNH and Daman & Diu,**  
**स्वास्थ्य अधिकारी का कार्यालय/Office of the Health Officer**  
**सामुदायिक स्वास्थ्य केंद्र/Community Health Centre,**  
**घोघला - दीव /Ghoghla- Diu**  
**Tel. No. 02875 -252244**  
**Email ID: [chc-diu-dd@nic.in](mailto:chc-diu-dd@nic.in)**

No. 1-6-ACCTS/Lab. Material/2020-21/

Dated:- 16/02/2021

**Tender Notice**

*Subject: Short Term Tender for procurement of Laboratory Items.*

*Short Term Tender is invited by the Health Officer, Community Health Centre, Ghoghla-Diu for and on behalf of the President of India for the supply of “Laboratory Materials and other allied items” :-*

*Last date & time of receipt of Tender at : Up to 24/02/2021 by 13:00 Hrs*  
*Tender will be opened on : 24/02/2021 at 16:00 Hrs*

Sr. No.	Particulars	Estimated Cost
1.	<b>Laboratory Materials (as per list)</b>	Rs. 2,99,400/-
2.	<b>EMD/FDR</b>	Rs. 10,000/-
3.	<b>Tender Fees by DD (Non Refundable)</b>	Rs. 500

Sr No	Items	Pack Size	Manufacturer	Approx.R required Quantity	Rate per Pack/Kit/Box
1	Micro Pipette	5-50 ul	Standard	1	
2	GGT XL Pack for fully EM 200	2*44/2*11	Erba	2 pack	
3	Amylase XL pack for fully Auto EM200	-	Erba	1 pack	
4	Triglyceride XL Pack for fully EM 200	5*11/5*4	Erba	2 Pack	
5	Syringes/Needle 5 ml	100 / pack	Standard	10 Pack	
6	Syringes/Needle 2 ml	100 / pack	Standard	10 Pack	
7	PM kit for Erba chem 5x	1	Erba	1	
8	EDTA Tube Anticoagulant (with full rubber cap 4ml)	100 / pack	Standard	10 Pack	
9	Plain Plastic Tube with clot activator (with full rubber cap 4ml) for blood collection	100 / pack	Standard	10 Pack	
	<b>MICROBIOLOGY</b>				
1	ID GP (Code-21342)Box for Vitec-2	20 Cards/Box	Biomerieux	02 Box	
2	ID GN (Code-21341)Box for BVitec-2	20 Cards/Box	Biomerieux	04 Box	
3	AST-P628 (Code-414534)	20 Cards/Box	Biomerieux	02 Box	
4	AST-N281 (Code-414532)	20 Cards/Box	Biomerieux	01 Box	
5	AST-N280 (Code-414531)	20 Cards/Box	Biomerieux	04 Box	
6	AST-N235 (Code-413470)	20 Cards/Box	Biomerieux	04 Box	
7	Finn tip-1000 (Code-30501)	1*100/Box	Biomerieux	01 Box	
8	Finn tip-250 (Code-30507)	1*100/Box	Biomerieux	01 Box	
9	Dengue NS1 ELISA	96 Test	PanBio	02 Box	
10	Gram Stain Kit (Code-K001)	1 Kit	Himedia/Standard	01 Kit	

**NOTE:** All the terms & condition of the bids including important instructions attached with this invitation to bids are sacrosanct for considering any offer as complete offer. It is therefore important that bidding documents duly completed and signed on each page are returned with your offer.

**Instructions to Bidders:**

1. Firms submitting bids by hand should drop their sealed bids in the tender Box placed at Office of the Health Officer, CHC Ghoghla-Diu. In case of any difficult in submission of quotation/bids, the Accounts clerk may be contacted. CHC will not be responsible for missing / delaying of the bids submitted at any other place. Firms sending bids by post should address/send the envelop to the Health Officer, Community Health Centre, Ghoghla – Diu on the address given above.
2. The rate should be quoted in the prescribed form given by the department, **the rate should be inclusive of all taxes and should be valid upto 31/03/2021.**
3. All/Taxes/Duties/Royalties Charges payable on the sales/transport etc. within and / or outside the state shall be payable by the supplier.
4. Where specifications/make/manufacture is not specified by this office, the rates should be quoted only for the 1<sup>st</sup> class and standard quality only.
5. The tenders should specify the name of the manufacturer and complete specification for the items quoted by him along with catalogue of the item to be submitted in the Technical Bid.
6. The decision of the Tender Inviting Officer for acceptance / rejection of any articles supplied including the decision for equivalent Specifications, standard and quality etc. of articles shall be Final.
7. The Tender should enclose along with tender an amount of ₹. 500/- as Tender Fees in form of DD of any Nationalized or Scheduled Bank of India Payable in DIU and ₹. 10,000/- as Earnest Money Deposit in Form of Fixed Deposit Receipt from any of the Commercial Banks in an acceptable form payable at **DIU** in favour of **Health Officer, Community Health Centre, Ghoghla - Diu** .The EMD should not be forward by Cash. Tender received without Earnest Money Deposit will be summarily rejected.
8. (a) The Successful tenders will have to pay within 10 days from the date of demand, an amount equal to 10% of the total value of articles, which may be ordered, as the amount of security deposit.  
(b) Non receipt of Security Deposit within stipulated time will result in automatic cancellation of the order for supply without any intimation.  
(c) However in case if any articles are received for which the Security Deposit may not have been deposited, the full Security Deposit as may be due from the supplier will be recovered from the bill(s) for such articles.
9. All bills should be in **TRIPLICATE** and should invariably mention the number and of date of supply order.
10. All bills for amount above ₹ 5000/- should be pre-receipted on a Revenue Stamp of proper value. Bills for amount exceeding ₹ 5000/- not pre-receipted on Revenue Stamp of proper value will not be accepted for payment.
11. Each bill in which Sales Tax is charged must contain the following certificates on the body of the bill: “ CERTIFIED” that the goods on which Sales Tax has been charged have not been exempted under the Central Sale Tax Act or the Rules made there under and the amount charged on account of Sales tax on these goods is not more than what is payable under the provisions of relevant Act or Rules made there under”.
12. The tenders will be opened by the Tender Opening Committee in presence of Tenderers or their representatives, if any present in the Office of the Tenders Inviting Officer. The Tender Opening Committee will first open the technical bid consisting of Terms & Conditions issued by the department duly stamped & signed, EMD, technical specification given by the department etc, the Committee will open the financial bid only of those firms who have qualified for technical bid as per specification given by the department. The financial bid will be opened after the report received from the Technical Committee.
13. The right to reject without assigning any reasons or all tenders in part or whole is reserved with the Tender Inviting Officer and his decision(s) on all matters relating to acceptance or rejection of the tenders as a whole or in part will be final and binding to all.
14. If the tenderer whose tender is accepted, fails to execute the supply order within stipulated time the Earnest Money Deposit of such tenders will stand forfeited to the Government.
15. In Case, the supplier does not execute the supply order with him, the EMD of the supplier will be forfeited to the Government and the contract for the supply shall terminated with no further liabilities on either party to the contract.
16. The Tenderer may be called for a Sample / Demonstration of the items quoted for which he/she/they will be informed **One Week in advance** for arranging the

- necessary Sample / Demonstration in the Hospital on a suitable Date & Time failing which the tender will be rejected.
17. No separate agreement will be required to be signed by the successful tender(s) for the purpose of this contract for supply. Rates tendered/offered in response to the concerned Limited Tender Inquiry shall be considered as acceptance of all above terms and conditions for all legal purpose.
  18. The tender will be accepted during working hours upto **24/02/2021** at 13.00 hours and will open on the same day if possible in the office of the Health Officer, Community Health Centre, Ghoghla - Diu, in the Tender Opening Committee and tenderer(s) or their representative(s) if Present.
  19. The rate quoted for the materials should be of ISO or ISI specification if any.

• **Conditions of Contract:**

- 1) The rate(s) quoted should be strictly for free delivery at FOR **Community Health Centre, Ghoghla - Diu** and will be valid and operative for supply orders up to 31/03/2021.
- 2) Orders once placed should be delivered within the given time period and item should be door delivered including labour.
- 3) No extra charge for packing, forwarding and insurance etc. will be paid on the rates quoted.
- 4) The rates should be quoted only for the items specified in the list of requirement and should be for the items of given special make/manufacture.
- 5) Rates quoted for items other than the required specification/manufacture will not be considered.
- 6) Only on satisfactory completion of the supply order form and on payment of all bills of the supplier, as to be admitted for payment, the amount of Security/Earnest Money will be refunded after expiry of guarantee/warranty period, if any, or any such date/period as may be mutually agreed upon.
- 7) The tender inviting officer will consider extension of time for remitting the Security Deposit as demanded. However, in case of denial to consider such extension the supplier is bound to abide by the limit given and liable to make good for the loss made to the Government on account of his failure to abide by the time limit.
- 8) Railway Receipt or other transport document should be drawn in the favour of Officer Inviting tender.
- 9) Railway Receipt or other transport document should not be send by VPP or through any Bank as this being a Government Officer it is not possible to clear cash demands of post office/Bank for delivery of RR or other transport documents unless we have agreed to it as special arrangement.
- 10) The supplies, materials etc. of inferior quality standard or of different specifications, brand, manufacturer etc other than that ordered specified and/or incomplete or broken articles will not be accepted. The supplier has to replace the same at his own cost and risk. Intimation of non-acceptance of any materials etc will be sent to the supplier within 7 days from the date of receipt of the items / stores and the same will be returned to the supplier at his own and risk, if he so desires and intimates accordingly within 7 days from the date of dispatch of intimation of the non-acceptance. However, if no communication is received within 7 days from the date of communication the tender Inviting Officer will not be responsible for any damages, loss etc. of such rejected articles.
- 11) In case of failure to replace the accepted and rejected articles from the supplies made, as mentioned in the conditions the loss undergone by the government will be recovered from the supplies Security Deposit/Earnest Money or payment due of any bill(s) to the extend required.
- 12) In case of failure to supply the store, materials etc. ordered for, as per conditions and within the stipulated time, the name articles will be obtained from the tenderer who offered next higher rates or from any other sources, as may be decided by the tender inviting Officer and the loss to the Government on account of such purchase(s) shall be recovered from the former suppliers Security Deposit/Earnest Money or bills payable. The suppliers shall have no right to dispute with such procedure.

- 13) Demurrage charges paid by the Tender Inviting officer on account of delayed receipt of dispatch documents intimation will be recovered from the bills payable to the supplier.
- 14) If at any time after the order for supply of materials the Tender Inviting Officer shall for any reason whatsoever not require the whole or part of the quantity thereof as specified in the order the Tender Inviting Officer shall give notice in writing of the fact to the supplier(s) who shall have to claim to any payment of compensation what so ever on account of any profit or advantage which the supplier(s) might have derived from supply of articles in full, but which did not derive in consequence of the full quantity of articles not having been purchased, nor shall have any claim for compensation by reasons of any alterations having been made in the original instructions which shall invoice any curtailment of the supply originally contemplated.
- 15) The Earnest Money(s)/Security Deposit(s) paid by the tender(s) earlier against any tender(s) or supply order(s) is/are not adjustable with Earnest Money or Security Deposit required by these conditions.
- 16) The tenders/offers received do not confirm with the terms and conditions of this will be summarily rejected. If any firm desires to exemption from payment of Earnest Money Deposit, certified copies of its Registration with D.G.S & D. Should be attached to their tenders.
- 17) The items as mentioned in the list are the approximate estimates invited and actual purchase may more. Accordingly, the successful tenders has no right for any loss/damages with reference to approximate shown in tender and actual requirement.
- 18) Supplier may ensure the goods at his own cost to safeguard the delivery of such goods dispatched by him to the consignee; the department will not be responsible for the damages or pilferage of goods during transit.
- 19) The manufacturing units who are placed in DIU & DAMAN are exempted for Earnest money Deposit.
- 20) Rates should be quoted in the forms issued from the department and as per the requirement asked for.
- 21) Rates quoted are for Community Health Centre, Ghoghla-Diu.
- 22) The tenders should attached copies of **Licence in field of supply, PAN Card Number, GST Number, Terms and Conditions documents, Name of Company/Mfg. and List of Laboratory Material to be duly stamped of Specification to be duly stamped and signed, etc.** with the tender documents. It may please be noted that the tender received without document referred above shall not be considered.
- 23) The tender fee must be enclosed in demand draft in favour of undersigned with the tender documents.

**For delay:**

- A. If the supplier fails to deliver any or all the goods or perform the service within the time period(s) specified in the contract. The Purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price the contract price as liquidated damages, a penalty of 0.5% of the total value of order per week will be imposed subject to a maximum of 10% of the total value of the order. Once the maximum is reached, the purchaser may Consider may consider termination of the contract.
- B. Supply in damaged condition shall not be accepted. In case of damage in the packing, the supply will be accepted only after levying penalty or replacement of damaged supply on the total value of supply to that Particular/ Other designated place.
- C. Supply must be in toto i.e. not in fraction.

**For Non-Supply:**

- A. In case of failure to supply the material ordered for, as per conditions and within the stipulated time, the name materials will be obtained from the tenderer who offered next higher rates or from any other sources, as may be decided by the tender inviting Officer and the loss to the Government on account of such purchases(s) shall be recovered from the former supplier security Deposit/Earnest Money or bill payable. The supplier shall have no right to dispute with such procedure.

**Termination for Default:**

Contract may terminated by the Authority if:

- a. If the supplier fails to execute the supply within the stipulated time, the Purchaser is at liberty to make alternative purchase, in the event of making ALTERNATIVE PURCHASE, the supplier will be imposed penalty apart from the forfeiture of Performance Guarantee. The excess expenditure over and above contracted prices incurred by the Purchase in making such purchases from any other source or in the open market or from any supplier who has quoted rates and other losses sustained in the process, shall be recovered from the Performance Security or from any other money due and become due to the Supplier and in the event of such amount being insufficient, the balance will be recovered personally from the Supplier. The penalty would be as mentioned in the Liquidated Damages clause.
- b. The order may be cancelled after expiry or delivery period as mentioned in the supply order and the supplier shall also suffer forfeiture of the Performance Security and shall invite other penal action like blacklisting/disqualification from participating in present and future tenders.
- c. Authority will be at liberty to terminate by assigning justifiable reason thereof the contract either wholly or in part on one month notice. The Supplier will not be entitled for any compensation whatsoever in respect of such termination.
- d. If the Supplier, in the judgment of the Authority has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

**For the purpose of this Clause:**

“Corrupt practice” means offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.

“ Fraudulent practice” means a mis-presentation /hiding of facts in order to influence a procurement process or the execution of a contract to the detriment of the other bidders, and includes collusive practice among Bidders ( Prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the other bidder of the benefits of free and open competition.

- a. For infringement of the stipulations of the contract or for other justifiable reasons, the contract may be terminated by the Authority, and the supplier shall be liable for all losses sustained by the Authority, in consequence of the termination which may be recovered personally from the supplier or from his properties, as per rules.
- b. Non performance of any of the contract provisions will disqualify a firm to participate in the tender for the next five years.
- c. In all the above conditions, the decision of the Authority shall be final and binding.

**1. PAYMENT TERMS:**

- a. 100% of the invoice amount will be paid only after supply, successful and submission of Security deposit.
- b. Price escalation clause will not be entertained under any circumstances.
- c. All bills should be in **TRIPPLICATE** and should invariably mention the number and date of supply order.
- d. All bills for amount above ₹ 5000/- should be pre-receipted on a Revenue Stamp of proper value. Bills for amount exceeding ₹ 5000/- not pre-receipted on Revenue Stamp of proper value will not be accepted for payment.
- e. Each bill in which Sales Tax is charged must contain the following certificates on the body of the bill: “ **CERTIFIED**” that the goods on which Sales Tax has been charged have not been exempted under the Central Sale Act or the Rules made there under and amount charged on account of Sales Tax on these goods is not more than what is payable under the provision of relevant Act or Rules made there under”.
- f. No extra charge for packing, forwarding and insurance etc. will be paid on the rates quoted.

- g. The rates should be quoted only for the items specified in the list of requirement.
- h. Rates quoted for items other than the required specification/make/ manufacture will not be considered.

Signature & Designation of  
Tender Inviting Officer:

Sd/-  
**(DR. K. Y. SULTAN)**  
Health Office,  
Community Health Centre,  
Ghoghla- Diu

THE ABOVE CONDITIONS ARE READ, ACCEPTED AND ARE BIDDING TO ME/US

Place:-

Date: -

Signature of Tenderer & Status  
With seal of the firm.

**NOTE:- ORIGINAL COPY OF THESE TERMS & CONDITIONS DULY SIGNED BY THE TENDERER SHOULD BE SUBMITTED ALONG WITH THE TENDER DOCUMENTS.**

**TENDER DOCUMENTS FOR SUPPLY OF LABORATORY MATERILAS FOR OFFICE OF  
THE HEALTH OFFICER, COMMUNITY HEALTH CENTRE, GHOGHLA – DIU**

No. 1-6-ACCTS/Lab. Material/2020-21/1142

Dated:- 16/02/2021

**TECHNICAL BID**

1.	Name of the Tenderer	
2.	Address of the tender	
3.	e-mail	
4.	Tel No. / Mob No	
5.	Name of the Proprietor	
6.	Year of Establishment	
7.	EMD in the form FDR No. & Date	
8.	Name of the issuing branch of Bank & City	
9.	Tender Fees in the form of DD No.	
10.	Copy of valid drug license	
11.	GST registration and copy of PAN / TAN of Income Tax	
12.	Last Three years Income Tax Returns	
13.	Bank Account No.  Bank Name & Location	
14.	Any other information	

I / We certify that I / We read understood and accept the contents of the board terms and conditions incorporated in the Tender Form and “Note” below and submit this tender for consideration. I / We certify that the above statements are true.

Signature of the Owner / proprietor .....

Full name of the Firm .....

Address .....

Dated .....

**ANNEXURE – I**

(To be submitted on the letter head of the company/firm)

I hereby certify that the above firm has not been ever blacklisted by any Central/State Government/Public Undertaking/Institution on any account.

I also certify that the above information is true and correct in any every respect and in any case at a letter date it is found that any details provided above are incorrect, any contract given to the above firm may be summarily terminated and the firm blacklisted.

I also certify that firm will supply the item as per the specifications given by institution and also a bide all the terms and conditions stipulated in tender.

Date:

Name:

Place:

Business Address:

Signature Bidder:

Seal of Bidder:



