

**TECHNICAL & HIGHER EDUCATION INSTITUTIONS SOCIETY,
U.T. OF DAMAN & DIU
OFFICE OF THE PRINCIPAL
GOVT. POLYTECHNIC-DIU
FORT ROAD, DIU: 362520**

No. 5-1/THEIS/GP-DIU/TENDER/2014-15/37

Dated: 09/10/2014

TENDER NOTICE

Sealed tenders are hereby invited by the Principal. Govt. Polytechnic - Diu on behalf of the President of India for supply of Software as stated below as per the terms and condition stipulated attached herewith. Tender documents should be submitted along with non refundable tender fees of Rs. 500/- DD, favor of Daman & Diu Society for Technical Edu. & Higher Edu. (CENT) payable at Diu and refundable E.M.D Rs. 9,000/- of the total cost of supply items in favor of Daman & Diu Society for Technical Edu. & Higher Edu. (CENT).

Last date of Submission of Tender: 20/10/2014 at 12:00 PM


Opening of Tender : 20/10/2014 at 03:00 PM (if Possible)

Sr. No.	Computer/ Peripheral	Configuration/ Specification	Qty.	Rate	Total
01	Auto CAD	Auto CAD 2013 with 64 bit (License Version) Multiuser(Minimum 10 users)	01		
02	MS Office	Microsoft Office 2007 (License Version) Multiuser(Minimum 10 users)	01		
03	Antivirus	Anti-Virus: Quick Heal Internet Security or K7 Total Security with 3 years activation (For 10 users with License Version)	01		

Software

- Installation of software must be supplied with Original Media.

Note: Tender should be inclusive of all taxes Installation of Software.


(N. G. Gajwani)
Principal
Govt. Polytechnic-Diu.

TERMS & CONDITIONS

1. Eligibility:

- i. The bidder should be registered under Sales Tax/VAT for Software.
 - ii. The bidder should be manufacturer/authorized dealer of the software and should produce authorized dealership letter.
 - iii. The bidder should have their support center at Una/Veraval /Rajkot and Diu or nearby.
2. The Earnest Money Deposit (EMD) of **Rs. 9,000/-** is payable in form of Demand Draft issued by Scheduled Bank in favor of **Daman & Diu Society for Technical Edu. & Higher Edu. (CENT)** payable at Diu. Tender received without Earned Money Deposit will be treated as invalid.
 3. The rate(s) quoted should be strictly for free door delivery at Diu Districts respectively & will be valid and operative for supply order issued on or before.
 4. The rates should be quoted inclusive of all taxes, installation & commissioning charges, any other tax/charge applicable.
 5. No extra charge for packaging, forwarding and insurance, transportation etc. will be paid in addition to the rates quoted.

Financial Bid Cover

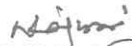
1. **The rates should be quoted only for the items specified in the list of requirement and should be for the items of given special make/manufacture.**
2. Rates quoted for items other than the required specification/make/manufacture may not be considered.
3. The decision of the Principal, Govt. Polytechnic-Diu for acceptance/rejection of any articles supplied including the decision for equivalent specifications, standard and quality etc. of articles shall be final.
4. The Purchase Committee will open the Tenders online in presence of tenderer(s) or their representatives, if any presents in the Office of the Principal, Govt. Polytechnic-Diu on **20/10/2014 at 03:00 pm.**
5. The Principal, Govt. Polytechnic-Diu will be at liberty to accept the tender for the entire quantity or the part thereof at the rates submitted by the Bidder or at reduced rate during the negotiations if any.
6. Rates tendered/offered in response to the concerned Tender Notice by the successful bidder shall be considered as acceptance of all above terms and conditions for supply for all legal purpose.
7. (a) The Successful Tenderer will have to pay an amount equal to 10% of the total value of articles mentioned in the supply order within 10 days from the date of the order as Security Deposit in form of Demand Draft in favor of **Daman & Diu Society for Technical Edu. & Higher Edu. (CENT)**. The successful bidder has to submit performance bank guarantee (here after referred to as Security Deposit) from any nationalized bank of **10% amount of his final offer towards performance security within 15 days from the date of issue of supply order for the duration of warranty period.**

(b) Non-receipt of Security Deposit within stipulated time limit will result in automatic cancellation of the order for supply without any intimation.
8. The Earnest Money(s)/Security Deposit(s) paid by the tender(s) earlier against any tender(s) or supply order(s) is/are not adjustable with Earnest Money or Security Deposit required as per conditions of this tender.
9. All bills should be in Triplicate and should invariably mention the number and date of supply order.
10. All bills for amount above Rs. 5,000/- should be pre-receipted on a Revenue Stamp of proper value. Bills for amount exceeding Rs. 5,000/- not pre-receipted on Revenue Stamp of proper value will not be accepted for payment.
11. Each bill in which Value Added Tax is charged must contain the following certificate on the body of the bill.

"CERTIFIED that the goods on which Value Added Tax has been charged have not been exempted under the Central Sale Tax Act or the Rules made there under and the amount charged on account of Value Added Tax on these goods is not more than what is payable under the provisions of relevant Act or Rules made there under".

12. In respect of any dispute given rise to the legal proceedings between the parties, the courts at Daman and Diu & DNH shall alone have the jurisdiction.

13. The tender can be submitted up-to **12:00 pm 20/10/2014** and shall be opened on same day at 3:00 hrs if possible in the office of the Principal, Govt. Polytechnic-Diu in the presence of the Purchase committee and Tenderer(s) or their representative(s) if present.
14. Items should be covered by 'onsite warranty' for a period of three years from the date of installation and bidder must have service/support location at local level i.e. Diu/Una/Veraval/Rajkot or nearby.
15. The designated committee will check quality of the software and Hardware supplied before installation at Principal, Govt. Polytechnic-Diu respectively.


(N. G. Gajwani)
Principal
Govt. Polytechnic-Diu.

**THE ABOVE CONDITIONS ARE ACCEPTED
AND ARE BINDING TO ME/US.**

(Signature of Supplier/Tenderer)
Date & Rubber Stamp.

**Note: Please return one copy of these conditions duly signed along with your tender/
Quotations.**