

U.T. Administration of Daman & Diu,
Department of Tourism,
Information & Publicity,
Diu.


No.3-17/DT-ADM/Part/2017-18/ 206

Dated: 08/11/2017.

E - TENDER NOTICE

On behalf of the President of India, the Department of Tourism, Diu hereby invites E-Tenders for the below mentioned works through on-line on <https://www.nprocure.com> from eligible agencies.

Sr. No.	Description	Total number of Life Guard required	Rate per day, per head from 7.00 a.m to 7.00 p.m hours duty daily	Rate per month per head from 7.00 a.m to 7.00 p.m hours duty daily
01.	Engaging Life Guards at Nagoa Beach, Ghoghla Beach & Chakratirth Beach in Diu District.	06 Nos.		
*Online downloading of tender documents:		10/11/2017, 12.00 hrs.		
*Last date & time for uploading of Bids.		24/11/2017, 16.00 hrs.		
*Last date & time for receipt of technical bid in hard copy		27/11/2017, 12.00 hrs.		
*Date of opening of Technical bid (hard copy & online)		28/11/2017, 14.30 hrs.		
*Date of online opening of price bids		30/11/2017, 15.00 hrs. (if possible)		
*Bidders have to submit price bids in electronic format only on https://www.nprocure.com website till the last date & time for submission. Price bid in physical shall not be accepted in any case. The tender notice is also available on www.diu.gov.in .				
*The bidder has to submit tender fees of Rs.1000/- (Non Refundable) in the form of Demand Draft and E.M.D. (Bid Security) of Rs.32,000/- (Refundable) in form of F.D.R. in favour the Deputy Director (Tourism), Diu from any nationalized or schedule bank payable at Diu. The bidder should submit Income Tax Certificate for last 3 years, valid copy of VAT/GST/Central Sales Tax Registration, PAN/TAN number, Service Tax Registration number, EPF/ESI registration ISO with certificate of manufacturers / suppliers etc. These are the mandatory documents required to be uploaded and RPAD/Speed Post/Courier shall also submit hard copy of the above mentioned documents to the tendering inviting authority, however, tender inviting authority shall not be responsible for any postal delay. The said documents can also be deposited on or before 27/11/2017 12.00 hrs. in the office of the undersigned.				
The tender inviting authority reserves the right to accept or reject any or all the tenders to be received without assigning any reason thereof.				
The bidder shall have to post their queries on Telephone No. 02875-252653, Tourism Department, Diu on or before 24/11/2017 upto 16.00 hrs.				
NOTE:- In case bidder needs any clarification or if training required for participating in online tender, they can contact the following office: “(n) Code Solution – A Division, GNFS Ltd.” 403, GNFS Info Tower, Bodakdev, Ahmedabad – 380054 Gujarat (India) e-mail: nprocure@gnvfc.net Fax: +91 79 26857321 Website: www.nprocure.com				


(DR. APURVA SHARMA)
DY. DIRECTOR (TOURISM), DIU

Copy to:-

✓ The D.I.O., N.I.C., Diu..... To upload the same on Govt. website pl.

TERMS & CONDITIONS FOR OUTSOURCING SERVICES OF LIFE GUARD.

01.	The bidders prices shall include all the relevant taxes and duties and costs towards all expenditures and overheads including profit on manpower, establishment, providing stationary, transport, stay, local conveyance, and all other infrastructure including mobilization and demobilization of work force and facilities required to complete the assignment successfully. The tenderer shall comply all the laws especially labour laws.
02.	All the Life Guards deployed at various beaches shall be present from 7.00 a.m. to 7.00 p.m.
03.	The bidder shall also arrange the Life Guards uniforms, badges, identity cards etc. for easy identification of them in the crowd.
04.	Life Guard deployed by the agency should be certified in Lifesaving technique (LST) course for rescue of drowning person and having certificate / license of LST.
05.	Life Guard should also undergo time to time Management Course of lifesaving technique from the recognized institute like National Institute of Water Sports (NIWS), Goa.
06.	The agency has to keep sufficient number of life buoys, jet ski, water scooters and rescue boats at their own cost for immediate response to save life of person at sea.
07.	The bidder has to submit tender fees of Rs.1000/- (Non Refundable) in the form of Demand Draft and E.M.D. (Bid Security) of Rs.32,000/- (Refundable) in form of F.D.R. in favour the Deputy Director (Tourism), Diu from any Nationalized or Schedule bank only payable at Diu along with the tenders documents and the tender without Tender Fee / Bid Security (E.M.D.) will be summarily rejected.
08.	The bidder should submit Income Tax Certificate for last 3 years, valid copy of VAT/GST/Central Sales Tax Registration, PAN/TAN number, Service Tax Registration number, EPF/ESI registration ISO with certificate of manufacturers / suppliers etc. These are the mandatory documents required to be uploaded and shall also submit hard copy of the above mentioned documents to the tendering inviting authority.
09.	The bidder shall upload scanned copies of all mandatory/optional documents compulsorily online only while submission of bids.
10.	The Financial Bid should be submitted online only on www. nprocure.com .
11.	The main objective of the work is to prevent any accidental death resulting from drowning in the coastal belt of Diu.
12.	The selected bidder shall be required to provide life guards at the beaches viz. Nagoa Beach, Ghoghla Beach & Chakratirth beach immediately from the date of the Work Order & Agreement made between Tourism Department and selected bidder.
13.	The successful bidder whose tender may be accepted (hereinafter called the contractors) shall furnish a performance Security Deposit @ 10% of the accepted bid amount in the form of FDR/DD/Bankers Cheque. If the successful bidder fails to deposit the said performance security deposit within seven days from the proposed date of allotment, the rest of the bidders in line shall be considered for allotment.
14.	The successful bidder shall submit monthly running bill to the Department of Tourism, Information & Publicity, Bunder Chowk, Diu for settlement.

Shamir
08/11/2017

15.	The Earnest Money Deposit shall be returned to the unsuccessful bidders after the letter of intent is awarded to the successful bidder. The Earnest Money Deposit shall be returned to the successful bidder within three months.
16.	And, in case of any lapse in the performance of duties as specified in the tender or at any later date by the Deputy Director (Tourism), Diu / Department of Tourism if reported, then department of Tourism shall deduct an amount which is equivalent to the amount involved in the each working day with an additional penalty of Rs.10,000/- per day. Every time a lapse is observed, a written notice shall be issued to the contractor. If any contractor gets three such notices in a single month, then the contract will be terminated without giving any further notice to the contractor and the entire performance security deposit shall stand forfeited.
17.	The successful bidder shall enter into an agreement with the Department of Tourism, Diu upon the receipt of acceptance of work order.
18.	Terms & Conditions, payment terms and mode of payment, price bid documents, letter of acceptance and the agreement shall form the contract documents:
19.	The bidder shall ensure that the proposal is complete in all respect and confirms to all requirements indicated in the bid documents. All columns shall be filled irrespective of the submission of supporting documents and no irrelevant documents shall be submitted.
20.	Tenders shall be submitted as per the schedule date. Late submission will not be entertained.
21.	No tenders shall be allowed to be modified after the submission.
22.	The bid shall remain valid for 180 days after opening of Financial Bid.
23.	The Bidder shall submit the Technical Bid only with the prescribed documents i.e. alongwith the tender fees/EMD. No Financial Bid shall be submitted physically and or should have a mention in the Technical Bid.
24.	The tenders should have no overwriting except as necessary to correct errors made by the Bidder themselves, in which case such corrections must be initialed by the person signing the proposal.
25.	The Authorized representative of the bidder shall initial each page. The persons signing the proposal shall initial all the alteration, omissions and additions.
26.	The bidder shall submit online Technical bid (Annexure-I) & Financial bid (Annexure-II) and a hard copy of Technical bid in sealed envelope super scribed as " ENGAGEMENT OF LIFE GUARDS IN TOURISM DEPARTMENT, DIU " should reach in the office of the Information Assistant, Tourism Department, Bunder Chowk, Diu on or before 27/11/2017 upto 12.00 hours .
27.	The period of contract will be for one year which may be extended for further period of one year with the prior approval of the competent authority.
28.	The tender and all the correspondence and documents related to the tender exchanged by the bidder and Deputy Director (Tourism), Tourism Department, Diu shall be necessarily written in English Language.
29.	The prices shall be quoted in terms of Indian Rupees only.
30.	Tenders shall remain valid for a period of 180 days after the last date of opening of online tenders.
31.	The Information submitted shall be specified and strictly as per the formats and no additional information need to be placed / uploaded which are not asked in the e-tender notice.
32.	The person should be in the age group of 18 to 40 years.
33.	The person should be physically fit and medically certified for good health.

J. Kumar
08/11/2017

34.	The agency should submit the Character and Antecedents Certificate of their employees on deployment alongwith three passport size photographs not more than six months old and police verification.
35.	The person engaged should be well trained swimmer and experienced in life guard duties on beach.
36.	The agency should be able to provide additional strength of life guard personnel's at a short notice and should keep a leave reserve ready.
37.	The agency should be a licensee as a Life Guard agency with the Labour Commissioner in Daman & Diu or DNH or in any neighboring state i.e. Gujarat or Maharashtra.
38.	The agency should observe and conform to all rules, regulations and bye-laws of the local authority concerned and comply with all statutory regulations specially relating to Employees Provident Fund and other laws in any way relating to Life Guard Agency and should provide all the relevant documents to show compliance as proof every month as an when demanded by the department whenever submitted the bill.
39.	The bid shall be non-conditional.
40.	The Successful bidder has to pay necessary taxes to Government, semi – government organizations, Panchayat. Municipality etc. as prescribed under the concerned law.
41.	All bids are to be submitted on-line only base documents of the technical bid is to be submitted physically alongwith Tender fees/EMD and other prescribed documents.
42.	The successful bidder shall be liable to provide life Guard Service at Nagoa beach, Ghoghla Beach, Chakrathirth Beach in Diu District.
43.	If at any time it is notice by the Tourism Department that the bidder has violated any of the Terms and Conditions, the Tourism Department shall be at the liberty to terminate the Contract, without prejudice to any action as per Law.
44.	The agency should comply at all the times with all statutory and other requirements for ensuring the health, safety and welfare of the persons deployed in Life Guard.
45.	The agency should pay all existing & future local and other taxes, rates and other levies in respect of Life Guard Agency to the Government or any local authority, as applicable to him for time to time and no additional reimbursement will be entertained by Tourism Department, Diu in this regards.
46.	The agency should indemnify and keep indemnified the corporation against any loss, damages, fines, premiums, levies, costs, charges and expenses that the corporation may suffer or incur on account of breach of any law, rules and regulations of the government or any local authority or breach of any terms or covenant of the contract or of these present.
47.	The agency should establish office for day to day affairs in Diu.
48.	The agency should have provident fund registration for its employees fund and also have service tax registration and should comply with these Rule (as applicable to him) and also submit bill as per Rule 4A of Service Tax.
49.	The agency should submit Income Tax Certificate for last 3 years.
50.	The Agency to whom contract is awarded, shall be responsible for saving the life of people who are drowning.
51.	The agency should possess GST No. as applicable.

Jhansi
08/10/2017

52.	The rates should be strictly inclusive of all Taxes i.e. GST/VAT/PF/EPF/ESI etc.
53.	The contract period shall be for one year from the date of signing the agreement which shall be extendable for further period of one year based on the performance and with the prior approval of the competent authority.
54.	The Agency should pay maximum wage to the employees as notified by U.T. Administration Daman & Diu from time to time.
55.	In case of any default in the part of agency the Tourism Department, Diu shall withheld the bill payment and deduct the amount as deemed fit as penalty of such default which will not be challenged by the agency in any Court.
56.	The Addl. Director (Tourism) / Collector, Diu reserves the rights to accept or reject any bid or to annual bidder process and reject all tenders without assigning any reason thereof.
57.	If at any time it is noticed by the Tourism Department, Diu that the bidder has violated any of the terms & conditions, the Tourism Department, Diu shall be at the liberty to terminate the contract, without prejudice to any action as per law.
58.	The agency and life guards deployed on beaches should give full co-operation to police in case of un-turned incident.
59.	There shall be no master-servant relation between employees of the Contractor and Tourism Department, U.T. Administration of Daman & Diu.

Jhanna
08/11/2017
DEPUTY DIRECTOR
(TOURISM), DIU.

(Signature of the Tenderer with seal)

Jhanna
08/11/2017

**U.T. ADMINISTRATION OF DAMAN AND DIU
DEPARTMENT OF TOURISM,
INFORMATION & PUBLICITY,
DIU**

(TENDER FOR OUT SOURCING THE SERVICES OF LIFE GUARDS)

TECHNICAL BID

ANNEXURE-I

1.	Name of the Agency / Firm	
2.	Address of Agency / Firm	
3.	E-mail.	
4.	Tel. / Fax No. of Head Office	
5.	* LAND line no. of Local office within 15-20 Kms. of this office.	
6.	Date of Establishment.	
7.	Date of Registration with Competent authority.	
8.	Registration validity date.	
9.	Tender Fee (Demand Draft No. & Date)	
10.	E.M.D. (F.D.R. & Date with Name of the Bank, City).	
11.	Service Tax No. OR VAT No. OR GST No.	
12.	PAN No. / TAN No.	
13.	Provident Fund Registration No.	
14.	EPF / ESI Registration No.	
15.	Last three years I.T. return.	
16.	Copy of Labour Registration	
17.	Bank Solvency certificate 2016 for minimum Rs.20.00 Lakh	
18.	Bank Account No. / Bank Name & Location.	
19.	No. of Employees in the roll of Agency / Firm.	
20.	Proof of GTO (Certificate from Charter Accountant) being more than Rs.15.00 Lakhs (Rupees Fifteen Lakhs) during the last three financial year.	
21.	Certificate / License of Lifesaving Technique (LST).	

Note: Kindly Enclose copies of all the above documents with Technical Bid online as well as in hard copy.

I / We certify that I / We read understood and accept the contents of the broad incorporated in the Tender Form, terms and conditions and submit this Tender for consideration. I / We certify that the above statements are true.

Full Name of the Firm _____ (Signature of the Owner / Proprietor / Firm)

Address _____

Mobile No. _____

*Shamir
orkiboff*

DATE:

(SEAL)