



संघ प्रदेश दादरा एवं नगर हवेली और दमण एवं दीव प्रशासन
U.T. ADMINISTRATION OF DADRA & NAGAR HAVELI AND DAMAN & DIU
पर्यटन विभाग, सूचना और प्रकाशन, दीव
DEPARTMENT OF TOURISM, INFORMATION & PUBLICITY, DIU
TEL. NO. 02875 -252653
EMAIL ID: TOURISM-DIU-DD@NIC.IN

No. 317/DT-ADM/Part-II/2020-21/ 38

Date: 23/03/2021.

e-TENDER (ON-LINE) INVITATION NOTICE

The Deputy Director of Tourism, Tourism Department, Diu on behalf of the President of India, invites e-tender for supply of manpower Sweeper / Cleaning Staff to the Tourism Department, Diu through On-line on <https://ddtender.com> from the eligible Agencies / Dealers / Suppliers. E-Tender Notice also available on Official Website www.diu.gov.in.

* On-line downloading of tender documents	Up to 16 th April- 2021 at 17:00 hours	Estimated Cost	EMD	Tender Fees
* On-line submission of tenders – Last date & time for receipt of Bids	Up to 16 th April, 2021 at 12:00 hours	₹47.70 Lakh	₹1.00 Lakh	₹1000/- (Not Refundable)
* 'Technical Bid' - (Online soft copies) verification, (if possible)	On 17 th April, 2021 at 11:00 hours onwards			
* On-line opening of Price Bids ('Financial Bid'), (if possible)	On 18 th April, 2021 at 15:00 hours onwards			

• Bidders have to submit their Financial Bid & Technical Bid in electronic format only on <https://ddtenders.gov.in> till the last date & time for submission. Financial Bid & Technical Bid in Physical format shall not be accepted, in any case.

• Physical submission of 1) Tender Fee (Not refundable) 2) Earnest Money Deposit (EMD) at the Office of The Additional Director of Tourism, Tourism Department, Diu on or before dated 16th April, 2021 at 12:00 hours, during the Office working hours on working days. Scan Copy of all the mandatory documents including "Tender Fee" & "EMD" should be uploaded with Technical Bid on <https://ddtenders.gov.in>. As per mention in the Terms and Conditions.

• These are the mandatory documents required to be uploaded and RPAD / Speed Post / Courier shall also submit hard copy of the above mentioned documents 1) Tender Fee (Not refundable), 2) Earnest Money Deposit (EMD)) to the tender inviting authority, however, tender inviting authority shall not be responsible for any postal delay. The said documents can also be deposited on or before 16/04/2021 at 12.00 hrs in the office of the undersigned.

The Tender Inviting Authority reserves the rights to accept or reject any or all the Tenders to be received without assigning any reasons thereof.

Bidder 16th April, 2021 up to 12:00 hours.

- **All the supplier's are directed to scanned the following mandatory documents:-**
(Upload Online)

- a. Scan Copy of PAN Card.
- b. Scan Copy of GSTIN Number.
- c. Scan Copy of Income Tax Returns for last two years [Financial Year: (i.e. 2018-19 & 2019-20 or 2020-21)].
- d. Scan Copy details of **past experience** in this field, if any **last two years**.
- e. Scan Copy The Earnest Money Deposit (E.M.D.) of ₹1,00,000/- (Rupees One Lakh Only) in form of Fixed Deposit Receipt (FDR)/ Banker's Cheque or Bank Guarantee from any Nationalized / Scheduled Bank drawn in favour of "**The Additional Director of Tourism, Tourism Department, Diu**" and should be kept in a sealed separate cover super-scribing E.M.D. without mentioning amount. Tender received without E.M.D. will directly disqualify for the said Bidding / Tender. A scanned copy of the 'EMD' shall be uploading with online Technical Bid. Bid Securities (EMD) is normally to remain validity for a period of one year.
- f. Scan Copy Tender Fee of ₹1000/- (Rupees One Thousand Only) (Non refundable) in form of Demand Draft (DD)/Cheque from any Nationalized / Scheduled Bank in favour of "**The Additional Director of Tourism, Tourism Department, Diu**" should be kept in a sealed separate cover super-scribing "TENDER FEE". Tender bid received without Tender fee will directly disqualify for the said Bidding / Tender. A scanned copy of the "Tender Fee" shall be uploading with online Technical Bid.
- g. Scan Copy of EPF and ESI registration number.
- h. Scan Copy of Labour Registration.
- i. Scan Copy of Bank Solvency Certificate of Rs.25 Lakh (Rupees Twenty-five Only) from any bank.
- j. Scan Copy of required evidence in respect of individual proprietor, partnership deed in case of partnership / firm and copy of memorandum and articles of association in case of registered company, if any.
- k. Scan Copy of Terms and Conditions duly signed by the firms / agencies with firm seal along-with Annexure -II.
- l. Scan Copy Tender should furnish declaration regarding Blacklisting / Debarring to participate in the Government Tender on their letter Head with firm seal.


(Harminder Singh)
Additional Director of Tourism,
Tourism Department, Diu

Copy to:-

The D.I.O., N.I.C., Diu.....to upload the same on Govt. Website.