

No.COL/DIU/PA/2012-13/3745  
U.T. Admn. of Daman & Diu,  
Office of the Collector,  
DIU.  
Dated :- 19/02/2013.

**C I R C U L A R**

In the first Co-ordination Meeting held on 14.2.2013, the undersigned clearly directed all Officers to bring along with a progress report of their respective offices.

In order to have a detailed discussion on various issues of the departments in the meeting, it is once again directed to bring all the relevant Office information in a file format, in every Co-ordination meeting schedule fix by Collectorate.

Henceforth, the Co-ordination meeting shall be scheduled on every first & third Monday of the month at 11.00 a.m. in the Conference Hall, Collectorate, Diu.

  
( RAMESH VERMA )  
COLLECTOR, DIU.

To  
All Officers stationed in Diu.

Copy to :-  
The Staff Officer to Hon. Administrator, Secretariat, Daman.